



**Online Faculty Development
Program on**

EFFECTIVE ADMINISTRATION USING TOOLS AND TECHNOLOGY

24th Feb 2025 to 2th Mar.2025

Organised by
**Association of Indian
Universities – Desh Bhagat
University, Punjab - Academic
and Administrative Development
Centre (AIU-DBU-AADC)**

ABOUT AIU:

Association of Indian Universities (AIU) is an apex inters university representative body of universities and other higher education institutions in the country. Established in 1925 as the Inter University Board (IUB) of India, it acquired its legal status as a registered society in 1967 under the Societies Registration Act 1860 and was rechristened as Association of Indian Universities (AIU) in 1973. AIU is the second oldest university association in the world next to the Association of Commonwealth Universities which was established in 1913. It has the distinct feature of having the largest network of universities and other HEIs under its ambit with 1002 members in India including 16 foreign universities who are the associated members. The membership of AIU includes all types of universities e.g., Conventional Universities, Open Universities, Deemed to be Universities, State Universities, Central Universities, Private Universities and Institutes of National Importance. In addition to Indian Universities, Universities/Institutes from Bangladesh, Bhutan, Republic of Kazakhstan, Malaysia, Mauritius, Nepal, Thailand, United Arab Emirates and United Kingdom are its Associate Members. Since its inception AIU has played a very significant role in the development of Higher Education in the Country. Some of the eminent scholars and visionary leaders like Dr. Sarvepalli Radhakrishnan, Dr. Shyama Prasad Mukherjee, Dr. Zakir Hussain, Sir A. L. Mudaliar have given leadership to AIU. During such a long journey, AIU has carved a niche for itself by serving the Ministry of Education, Govt of India as a research-based policy advisory body. Being an apex institution, it constitutes an integral part of all major decision-making committees and commissions in the country. As an academic 'think tank' organization, AIU supports the Government as researchbased policy advisory body with the wider mandate of taking up research projects on higher education policy, capacity building.

It also acts as a bureau of information on higher education; liaise with international bodies and universities for internationalization of Indian higher education among many others. The Vision of AIU is to emerge as a dynamic service and apex advisory organization in India by undertaking such initiatives and programmes which could strengthen and popularize Indian higher education as leading-edge system in the world and promote greater national and international collaboration in Higher Education, Research, Extension, Sports, Youth and Cultural Activities. It is bestowed with the mission of promoting and representing the Indian Universities and other higher education institutions through strong liaison with the government and National/International organizations, sister associations world over and establish liaison between/among universities through active support, cooperation and coordination among the member universities and all its stakeholders for quality education, research and other academics and extension activities

ABOUT DBU:

Desh Bhagat University (DBU), located in Mandi Gobindgarh, was established under the Punjab Government's Desh Bhagat University Act. The university is named after freedom fighter Sr. Lal Singh Ji, who was honored with the "Tamra Patra" by the Government of India in 1972 for his contributions to the freedom struggle. DBU is a NAAC A+ Accredited University with a student strength of over 10,000 from across India and 20+ countries. The campus is digitally transformed to align with the outcomes of the New Education Policy. It is a multidisciplinary, student-centric, industry-driven, and research-focused institution offering programs at the diploma, undergraduate, postgraduate, and doctoral levels across various fields, including Engineering, Management, Hotel Management, Hospitality and Tourism, Computer Sciences, Ayurveda, Nursing, Education, Commerce, Airlines, Law, Agriculture Sciences, Languages, Social Sciences, Applied Sciences, Pharmacy, Dental Sciences, and Paramedical Science. DBU has integrated several advanced educational tools and platforms, such as NPTEL, IIT Bombay Spoken Tutorial, Virtual Labs, Internshala, INFLIBNET, Saylor's Academy of the USA, and Coursera. These collaborations provide free online education, international certifications, and opportunities for students to study abroad through Pathway/Twinning Programs.

DBU has established a 24/7 Robotics & Automation Lab, several Centers of Excellence, and numerous industry collaborations. The recently established Electric Vehicle Center of Excellence and the IIC cell foster research, development, and entrepreneurship among students. DBU also has a Technology Business Incubator (DB Business Foundation) to support young entrepreneurs with seed funding and mentoring.

ABOUT AADC:

AIU has established AIU Academic and Administrative Development Centre in 10 different Universities. The aim of establishing these Centers is to organize short-term professional development programmes for the faculty members and training programmes for the administrative functionaries of the member universities especially on the use of technology and adopting blended learning methods of teaching.

AIU-AADC will offer short-term programs of varying duration aimed at continuous capacity building of the key stakeholders through online and in physical modes.

Objectives of AADC

- Provide Continuous knowledge and skill acquisition and enhancement for faculty in order to contribute effectively to the changing landscape of higher education.

- Train faculty members for Contemporary Teaching Methodologies
- To create engaging, effective learning experiences using available technological tools for pedagogical purposes and motivation.

ABOUT FDP:

The Faculty Development Programme (FDP) aims to equip faculty members with essential skills. It focuses on key areas to enhance each participant's classroom effectiveness and ability to use innovative teaching approaches as each participant would be given an opportunity to showcase repertoire of instructional methods and strategies by remaining critical and reflective about their teaching practice. Over the course of the comprehensive program, participants will delve into innovative teaching strategies and cutting-edge tools tailored for the digital age. Through dynamic workshops, hands-on activities, and expert guidance, educators will not only enhance their pedagogical practices but also harness the power of technology to create engaging and effective learning experiences for their students.

CHIEF PATRON:

Dr Zora Singh

Honorable Chancellor, Desh Bhagat University, Mandi Gobindgarh, Punjab

PATRONS:

Dr Tajinder Kaur

Honorable Pro-Chancellor, Desh Bhagat University, Mandi Gobindgarh, Punjab

Dr Sandeep Singh

President, Desh Bhagat University, Mandi Gobindgarh, Punjab

Prof.(Dr) Abhijit H. Joshi

Vice Chancellor, Desh Bhagat University, Mandi Gobindgarh, Punjab (**Chairperson AIU-DBU-AADC**)

Prof.(Dr) Harsh Sadawarti

Vice President, Desh Bhagat University, Mandi Gobindgarh, Punjab

Prof.(Dr) Virinder Singh

Advisor to Chancellor, Desh Bhagat University, Mandi Gobindgarh, Punjab

Mr. Surinder Pal Kapoor

Registrar, Desh Bhagat University, Mandi Gobindgarh, Punjab

AIU Official and Sponsoring Body

Dr. Pankaj Mittal,

Secretary General, Association of Indian Universities, New Delhi

AIU Convener

Dr Ranjana Parihar

Joint Secretary, Association of Indian Universities

NODAL OFFICER AIU-DBU-AADC

Prof.(Dr) Sachit Vardhan

Director Research, Desh Bhagat University, Mandi Gobindgarh, Punjab

AIU-DBU-AADC Coordinator and FDP Organizer

Prof. (DR) Harvinder Kaur Sidhu

Dean Agriculture and Life Sciences and IQAC Coordinator, Desh Bhagat University, Mandi Gobindgarh, Punjab
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LINK FOR FDP

https://teams.microsoft.com/l/meetup-join/19%3a_u8wbekdKEIDqrwr17aqqAmuulC-UlwXuLA8ZuqPTLQ1%40thread.tacv2/1740128200882?context=%7b%22Tid%22%3a%22140c89f4-8ca6-4e4a-9560-272fa39e055a%22%2c%22Oid%22%3a%22ddf70c51-8ab9-4bd7-ab20-16778073bfba%22%7d

RESOURCE PERSONS:

- **Dr. Manoj Abhijit Joshi**, Head and Associate Professor, Department of Ayurveda and Yoga Tilak Maharashtra Vidyapeeth, Pune, Maharashtra.
- **Prof.(Dr) Pramod Kumar Mandal**, Senior Associate Dean, Department of Academic Affairs, Chandigarh University, Gharuan, Punjab
- **Dr. Prasad S Burange**, Assistant Professor, Punjab Agriculture University, Ludhiana, Punjab
- **Dr. Dnyaneshwar A Madane**, Assistant Professor, Punjab Agriculture University, Ludhiana, Punjab
- **Mr. Abhinav Mishra**, ERP Implementation Manager Noida Office, Delhi.



Faculty Development Programme

On

Efficient Administration using Tools and Technology

February 24 ,2025 to March 2 ,2025

Organized By

Association of Indian Universities – DeshBhagat University, Punjab - Academic and
Administrative Development Centre (AIU-DBU-AADC)

24/2/2025

2.00 PM – 2.30 PM	Inaugural Session
2.00 PM to 2.05 PM	Formal welcome and Introduction to FDP by Prof(Dr) H.K Sidhu , IQAC Coordinator and FDP Organizer
2.05 PM to 2.10 PM	Guidance by Prof(Dr) Abhijit Joshi, Vice Chancellor, DeshBhagatUniversity,MandiGobindgarh,Punjab
2.10 PM to 2.15 PM	Address by DrRanjanaParihar, Joint Secretary , Association of Indian Universities,New Delhi
2.15 PM to 2.20 PM	Introduction of the Resource person by DrAvinash Bhatia
2.20 PM to 2.25 PM	Presentation by Resource person
2.25 PM to 3.30 PM	Session open for Discussion
3.30 PM to 3.40 PM	Feedback by participants
3.40 PM to 3.50 PM	Vote of Thanks by Prof(Dr) H.K Sidhu
25/2/2025	
2.00 PM to 2.05 PM	Introduction of the Resource person by Prof(Dr) H.K Sidhu
2.05 PM to 3.40 PM	Presentation by Resource Person
3.40 PM to 3.50 PM	Session open for Discussion
3.50 PM to 3.55 PM	Feedback by participants
3.55 PM to 4.00 PM	Vote of Thanks

26/2/2025	
2.00 PM to 2.05 PM	Introduction of the Resource person by Prof(Dr) H.K Sidhu
2.05 PM to 3.40 PM	Presentation by Resource person
3.40 PM to 3.50 PM	Session open for Discussion
3.50 PM to 3.55 PM	Feedback by participants
3.55 PM to 4.00 PM	Vote of Thanks
27/2/2025	
2.00 PM to 2.05 PM	Introduction of the Resource person by Prof(Dr) H.K Sidhu
2.05 PM to 3.40 PM	Presentation by Resource Person
3.40 PM to 3.50 PM	Session open for Discussion
3.50 PM to 3.55 PM	Feedback by participants
3.55 PM to 4.00 PM	Vote of Thanks
1/3/2025	
2.00 PM to 2.05 PM	Introduction of the Resource person by Prof(Dr) H.K Sidhu
2.05 PM to 3.40 PM	Presentation by Resource Person
3.40 PM to 3.50 PM	Session open for Discussion
3.50 PM to 3.55 PM	Feedback by participants
3.55 PM to 4.00 PM	Vote of Thanks
2/3/2025	
2.00 PM to 2.05 PM	Formal welcome by Pro(Dr) H.K Sidhu
2.05 PM to 2 10 PM	Address by Honorable Chancellor, DeshBhagat University ,Mandi Gobindgarh, Punjab
2.10 PM to 2.15 PM	Address by Prof(Dr) Abhijit Joshi, Vice Chancellor, DeshBhagat University, Mandi Gobindgarh, Punjab
2.15 PM to 2.20 PM	Introduction of the Resource person by Prof(Dr) H.K Sidhu
2.20 PM to 3.40 PM	Presentation by Resource Person
3.40 PM to 4.00 PM	Report of FDP and Vote of thanks by Prof(Dr) H.K Sidhu



(U/S 2(f) and 12B of the UGC Act 1956, NAAC A+Accredited)

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Ref. No.: DBU/IQAC /2025/03

Dated: 21/02/2025

Notice

This is for the information of all that AIU-DBU-AADC in association with AIU, New Delhi is organizing online Faculty Development Programme on Effective Administration using tools and Techniques from 24/2/2025 to 2/2/2025 (2.00 PM TO 4.00 PM)

All are required to attend the same.

Event Coordinator
Prof(Dr) H.K Sidhu

CC:

- 1 IQAC
- 2 Notice board
- 3 Director Student welfare
- 4 ERP

(U/S 2(f) and 12B of the UGC Act1956, NAAC A+Accredited)
DESH BHAGAT UNIVERSITY,MANDI GOBINDGARH
AIU- DBU-AADC
Report on
Online Faculty Development Program on
Effective Administration using Tools and Technology
February 24, 2025 to February 2, 2025

The faculty development programme started on 24 February 2025 at 2:00PM with DBU Anthem. This Online Faculty Development Programme (FDP) has been organized by AIU-DBU-AADC.

There were 78 participants from Desh Bhagat University and other institution. The FDP addresses the various aspects of technological tools.

Day-1: 24.2.2025

FDP started with DBU anthem. Opening remarks for the FDP were given by Prof (Dr.) H.K. Sidhu, AIU-DBU-AADC Coordinator, who welcome all the participation and stressed upon the importance of technological tools in administration. Dr. Zora Singh, Honorable Chancellor Sir Desh Bhagat University, Mandi Gobindgarh addressed to the all that such faculty Development programme not only improves the quality but also add more and more to growth of faculty as well as institution as a whole.

Worthy Vice Chancellor Prof(Dr) Abhijit H Joshi addressed that in this rapidly evolving digital era, the integration of technology-driven solutions in university administration is no longer an option but a necessity. As we embrace Education 4.0, it is imperative that our administrative processes align with the same principles of efficiency, transparency, and innovation. Vice chancellor Sir added that at our university, we are committed to leveraging cutting-edge tools to streamline operations, enhance decision-making, and improve the overall academic experience.

Nodal Officer AIU Dr Ranjana Parhiar , guided that quality education can be improved if more and more focus is on utilization of technology. She added that Digital transformation in administration ensures faster communication, reduced paperwork, real-time data access, and better resource. She also appreciated the efforts of the University for such Faculty Development Programme. Resource person of the day Dr Prasad Burange from Punjab Agriculture University, Ludhiana . He guided about efficient administration is key to ensuring smooth operations, transparency, and enhanced productivity. The integration of smart tools and technology in administration has revolutionized the way organization's function, making processes faster, more accurate, and highly accessible.

Day concluded with vote of thanks by Prof (DR) H.K. Sidhu .

Day-2:25/2/2025

Resource person for the day was Mr Abhinav Mishra , ERP Implementation Manager, Noida office, Delhi. .He focused on utilization of digital resources in various phases of working , right from student admission to his completion of degree. He gave a hands on training via online platform.

Day-3: 27/2/2025

The participants were welcomed by Dr Avinash Bhatia, Assistant Professor in Agriculture and Life Sciences . In the third day of the programme, the resource person was Dr Dnyaneshwar Arjun Madane, from Punjab Agriculture University,Ludhiana . He discussed the Key Benefits of Using Tools in Administration. He also added that by adopting modern tools and technology, administration becomes more agile, transparent, and future-ready.

Day-4: 1/3/2025

Prof (Dr.) H.K. Sidhu addressed audience with her words of wisdom and expressed that teachers being the role models and warriors, have the ability and responsibility to change themselves to changing technology landscape demanding more use of ICT .The resource person for the day was Dr Manoja Abhijit Joshi ,Head and Associate Professor, Department of Ayurveda and Yoga, Tilak Maharashtra Vidyapeeth,Pune. She guided on Various aspects of technology and Indian Knowledge System(IKS). She in her address guided about the various aspects of technology being utilized in Ayurveda. She also focused on how various portals of Ayush LIKE Namaste portal can be used and more and more research can be promoted.

Day-5: 2/3/2025

The day was initiated by welcome address by Prof(Dr) H.K Sidhu . The Resource person for the day was Dr Pramod Kumar Mandal, Senior Associate Dean, Department of Academic Affairs Chandigarh University . He focused on the aspect of utilistaion and implementation of Education 4.0 . He guided that advanced technologies such as Artificial Intelligence (AI), Virtual Reality (VR), Augmented Reality (AR), Internet of Things (IoT), and Big Data need to be utilized to enhance education. This model promotes personalized, skill-based, and flexible learning, shifting from traditional rote-based methods to student-centered education.

The last day of the FDP concluded with valedictory Session. Worthy Vice Chancellor appreciated the efforts of AIU-DBU-AADC for organizing a quality Faculty Development Programme .Prof. (Dr.) H.K. Sidhu concluded the session and gave presented the vote of thanks.

Honorable Chancellor Sir and Honourable Prochancellor Madam of Desh Bhagat University, Mandi Gobindgarh gave the blessings at the end of the session.

