

Ref. No. DBU/IQAC/21/17

Dated: 06/01/2021

Proceedings of 25th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 25th "Internal Quality Assurance Cell (IQAC)" meeting held on 06th January, 2021 at 12.00 PM in the Conference Room, Desh Bhagat University, Mandi Gobindgarh through virtual Mode.

Following Members Were Present:

Sr. No	Name	Designation	Designation as Per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.2	Dr. Satish Verma	Professor Emeritus, University School of Social Sciences and Languages	Member
2.3	Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
2.4	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	
2.5	Dr. Sushil Kumar Garag	Professor, University School of Engineering & Applied Sciences	Member
2.6	Dr. Rajender Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.7	Dr. H.K. Sidhu	Associate Professor, University School of Agriculture and Life Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	President	Member
4	Few Senior administrative officers		
4.1	Dr. Virinder Singh	Adviser to Hon'ble Chancellor	Member
4.2	Dr. Virender Kumar Sharma	Registrar, Desh Bhagat University	Member
4.3	Dr. Inderpreet Kaur	Dean Academic Affairs, Desh Bhagat University	Member
4.4	Dr. Harbhajan Singh Atwal	Dean Sports & Professor Department of Physical Education, Desh Bhagat University	Member
4.5	Er. Parmod Mandal	Controller of Examination	Member
4.6	Dr. Satya Deo Panday	Principal, Desh Bhagat Ayurveda College and Hospital	
4.7	Dr. Rajwant Kaur Randhawa	Professor, University School of Nursing	Member
4.8	Prof. B.D. Dhiman	Principal, University School of Pharmacy	Member
4.9	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Babbi	Nominee from the Local Society	Member

	(General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairman, PADB, Amloh Chairman Corporate Society, Amloh		
5.2	Mr. Ashish Kalia	Students(BA –LLB -7 th Semester)	Member
5.3	Mr. Paras Shahi	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Dr. Damanpreet Singh Professor, Department of Computer Science & Engineering, SLIET, Longowal	External (Teacher)	Member
6.2	Dr. Sunil Kumar Singh Associate Professor, Department of EIE., Thapar University Patiala	External (Teacher)	Member
6.3	Mr. Harvinder Singh Solidus Techno Power Pvt. Ltd, SCO No 11, 2nd floor, New Leela, Bhawan, Market Patiala-1470001	Industrialist	Member
6.4	Dinesh Gupta(MD) Prabhat Heavy Forge Private Limited Plot No.1, G.T. Road, Sector 18A, Mandi Gobindgarh, Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.5	Mrs. Hardeep Kaur Sarpanch, Vill: Saundi, Tehsil, Amloh,	Stakeholders	Member
6.6	Mrs. Prem Lata	Parents	Member
7	One of the senior teachers as the Director/ Coordinator / Member Secretary of the IQAC		
7.1	Dr. Puja Gulati	Professor, University School of Pharmacy	Director IQAC

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No. 1

- To confirm the Minutes of the 24th IQAC meeting held on 17th December, 2020 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Minutes were approved and confirmed.

Agenda Item Point No. 2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 24th IQAC meeting held on 17th December, 2021 in the Chanakya Conference Hall, Desh Bhagar University, Mandi Gobindgarh. [Noted and approved as per annexure-1]

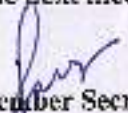
3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
1	Fee Concession to the Students during Covid as Per UGC Guidelines and Statutory Bodies Norms	Assistant Registrar (Regulatory) informed the house that during Covid-19, The University follows all UGC and Statutory body guidelines. Fee concession related to students all norms and guidelines are followed	Noted
2	Engaging the Faculty and students during covid (On Line teaching learning outcomes)	Coordinator IQAC informed the house that during COVID-19 all classes were engaged by faculty through online platform like Google Meet, Microsoft Team and ZOOM software. The concerned Director/Incharge of the School is fully responsible for the same. Monitoring of classes to be done by authority so that the classes should be engaged properly. The daily report sends by the individual Director/Concerned Incharge of the school for smooth conduction of classes.	All members were agreed and appreciate the effort made by university for the same
3	NIRF -for better ranking	Coordinator IQAC informed the house that the NIRF portal is already opened and all department of university will ready to participate in NIRF.	Assistant Registrar (Regulatory) will ensure the same as she already handling the NIRF portal

4	Preparation of audio video and E content	Co-ordinator IQAC informed the house that university develops it's on reservoir of E-content. University has its own media Lab for recording of quality lectures for E-content development. All faculty members were recorded the lectures on various topics related to various subjects.	Noted
5	Academic Calendar for the 2020-21 (for even semesters -Existing University Courses and Council Courses)	Chairperson directed the Dean Academics that with the discussion of various Directors & Incharges of schools to prepare the academic calendar for upcoming semester and submit to VC office by 20/01/2021	Dean Academic (For compliance)
6	List of Holidays (Year 2021)	Chairperson sought a clarification regarding list of holidays in 2021, Registrar to be prepare the same and take all necessary approvals from the authorities and circulate among all heads of Schools and Departments.	Registrar (for Compliance)
7	Examination Notification (January 2020 -Odd Sem & New or Existing Students)	Controller of Examination informed the house that all notifications regarding examination (January 2020 -Odd Sem & New or Existing Students) already circulated among the students.	Noted
8	API/CAS assessment of Teaching and Non-Teaching Staff in the University	Assistant Registrar informed the house that API/CAS assessment of all teaching and non-teaching staff of the University already in process and all formalities regarding this already	Noted
9	Revise name of Nodal officer of the UGC committees along with revised SOP	Assistant registrar informed the house that the revised list of all Nodal officers with SOPs circulated.	Noted
10	University campus/township & hostels (Maintenance and Grievance Related)	Assistant registrar informed the house that all prepared SOPs related to Maintenance and Grievance are circulated to all Directors/Incharges and Head of the Sections	Approved
11	Face recognition machine w.e.f January 2021	Chairperson appraised the house that from January 2021 the face recognition machines are installed at various locations of the University. With this measure the impact of COVID-19 minimized among the all faculty and staff	Noted

12	Employee Welfare Fund	Assistant registrar (Regulatory) informed the house that employee welfare fund started in the university for welfare of the employees.	Noted
13	Revised rule for Gratuity to the Employee of the University	Assistant registrar (Regulatory) informed the house that University adopted the new rules of gratuity of the employee.	Noted
14	To prepare BOS 2021-22 of all Departments	Chairperson had an opinion that the BOS of 2021-22 should be completed in time. All members agreed on the same and suggested that Dean Academics should complete the task on or before next meeting of Academic council	Dean Academics
15	Preparations for inspection of NAAC accreditation.	Chairperson raised a concern that all departments should prepare themselves for NAAC inspection. No pendency should be there. The IQAC coordinator should ensure the same.	IQAC coordinator
16	SWAYAM subjects for 2020-21 session (Jan.2021 to April. 2021) onwards	Swayam coordinator informed the house that all information regarding SWAYAM courses from Jan 2021 to April 2021 to be forwarded to the all Directors and Incharges of the departments	SWAYAM coordinator

The meeting ended with a vote of Thanks to the Chair.
The next meeting will be held on 29th March, 2021.


Member Secretary


Approved by

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell – IQAC

Ref. No. DBU/IQAC/21/20

Dated: 29/03/2021

Proceedings of 26th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 26th "Internal Quality Assurance Cell (IQAC)" meeting held on 29th March, 2021 at 01.00 PM in the IQAC Conference Room, Desh Bhagat University, Mandi Gobindgarh.
Following Members Were Present:

Sr. No	Name	Designation	Designation as Per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.2	Dr. Satish Verma	Professor Emeritus, University School of Social Sciences and Languages	Member
2.3	Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
2.4	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	
2.5	Dr. Sushil Kumar Garag	Professor, University School of Engineering & Applied Sciences	Member
2.6	Dr. Rajender Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.7	Dr. H.K. Sidhu	Professor, University School of Agriculture and Life Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	President	Member
4	Few Senior administrative officers		
4.1	Dr. Virinder Singh	Adviser to Hon'ble Chancellor	Member
4.2	Dr. Kulbhushan	Registrar, Desh Bhagat University	Member
4.3	Dr. Inderpreet Kaur	Dean Academic Affairs, Desh Bhagat University	Member
4.4	Dr. Harbhajan Singh Atwal	Dean Sports & Professor Department of Physical Education, Desh Bhagat University	Member
4.5	Er. Parmod Mandal	Controller of Examination	Member
4.6	Dr. Satya Deo Panday	Principal, Desh Bhagat Ayurveda College and Hospital	
4.7	Dr. Rajwant Kaur Randhawa	Professor, University School of Nursing	Member
4.8	Prof. B.D. Dhiman	Principal, University School of Pharmacy	Member
4.9	Dr. Sanjeev Soni	Vice-Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Babbi	Nominee from the Local Society	Member

	(General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairman, PADB, Amloh Chairman Corporate Society, Amloh		
5.2	Mr. Ashish Kalia	Students(BA –LLB -7 th Semester)	Member
5.3	Mr. Paras Shahi	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Dr. Damanpreet Singh Professor, Department of Computer Science & Engineering, SLIET, Longowal	External (Teacher)	Member
6.2	Dr. Sunil Kumar Singla Associate Professor, Department of EIE, Thapar University Patiala	External (Teacher)	Member
6.3	Mr. Harvinder Singh Solidus Techno Power Pvt. Ltd, SCO No 11, 2nd floor, New Leela, Bhawan, Market Patiala-1470001	Industrialist	Member
6.4	Dinesh Gupta(MD) Prabhat Heavy Forge Private Limited Plot No.1, G.I. Road, Sector 18A, Mandi Gobindgarh , Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.5	Mrs. Hardeep Kaur Sarpanch, Vill: Saunli, Tehsil, Amloh,	Stakeholders	Member
6.6	Mrs. Prem Lala	Parents	Member
7	One of the senior teachers as the Director/ Coordinator / Member Secretary of the IQAC		
7.1	Dr. Puja Gulati	Professor, University School of Pharmacy	Director IQAC
7.2	Er.O.S.Bhatia	Assistant Professor (ME), University School Of Engineering & Applied Sciences	Coordinator, IQAC/ Member Secretary

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No. 1

1. To confirm the Minutes of the 25th IQAC meeting held on 06th Jan, 2021 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh, through virtual mode.

Minutes were approved and confirmed.

Agenda Item Point No. 2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 25th IQAC meeting held on 06th Jan, 2021 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh, through virtual mode.

[Noted and approved as per Annexure-1]

3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
1	To prepare BOS 2021-22 of all departments	Chairperson had an opinion that the BOS of 2021-22 should be completed in time. All members agreed on the same and suggested that Dean Academics should complete the task on or before next meeting of Academic Council.	Dean Academics
2	To prepare Intake seats for all departments in 2021-22	Chairperson had an opinion that the intake of all programmes for the session 2021-22 should be finalized. All members were agreed and have an opinion that Assistant Registrar prepare the same and circulate to all departments with the approval of all authorities of the University.	Assistant Registrar
3	To approve sanction posts for the session 2021-22	Chairperson had an opinion that the sanctioned teaching posts for all faculties and departments for the session 2021-22 to be finalized. All members were agreed and have an opinion that Assistant registrar prepare the same and circulate to all departments with the approval of all authorities of the University	Assistant Registrar

4	Preparation of audio video and E content	Co-ordinator IQAC informed the house that university develops its own reservoir of E-content. University has its own media Lab for recording of quality lectures for E-content development. All faculty members recorded the lectures on various topics related to various subjects. All members agreed and approved the same with the opinion that almost all recorded lectures should be ready before starting of next semester & recording Incharge ensure the same.	Recording Head and Media Lab Incharge
5	Academic Calendar for the 2021-22 (For Odd Semesters - Existing University Programs and Council Courses)	Chairperson directed the Office of the Dean Academics and Assistant Registrar regulatory that with the discussion to all Directors & Incharges of schools to prepare the academic calendar for upcoming semester and submit to VC office by 20/06/2021.	Office of Dean Academics & Assistant Registrar
6	Examination Notification (July 2021 - Even sem. for New or Existing Students)	Controller of Examination informed the house that all notifications regarding examination is under process and will be notified shortly (January 2021 - Even Semester for New or Existing Students) already circulated among the students.	Controller of Examination
7	Review of NAAC Grade	<p>Chairperson apprised to all the members that on 16/03/21 the NAAC has declared Grade of our University. Now we are in line with all universities who are NAAC accredited. But as per expectations we have not received the grade. After reviewing the grade sheet and analysis report of NAAC PEER team following are the deficiencies which are required to remove:</p> <ul style="list-style-type: none"> - University had an enough research infra but the output is very less so to increase the same Director research ensured that maximum publications done by our faculty members and the policy for the same has to be framed so that every faculty should publish 01 paper in 02 months and if any one publish more papers than the incentive may be given accordingly. Publication should be compulsory for all. - Research consultancies should be increased so that the research environment in the campus is enhanced and impleated among faculty members. - All faculty members should write projects for various funding agencies may be Govt and Non Govt so that the funds from external agencies are enhanced. - Focus should be given on Non Govt consultancies so that the relation with local areas and society has to be 	All Deans /Directors/ Principals/ Vice Principal/ HODs/Coordinator s

improved.

- Strengthen the Mentor mentee concept so that the Best Practice of University is justified

- Since university punch line is research, innovation and entrepreneurship so the focus should be given on the areas so that in future we gain maximum in start-ups.

- Improve the teaching methodology and prepare all records as per UGC and other governing bodies.

- Maximum students enrol on SWAYAM portal so that all conditions of UGC are satisfied.

- Motivate all the students to participate in all academic competitions so that the name of university will be in limelight and our students placed in renowned organizations.

- All analysis of results and academics done carefully so that all targets are achieved in attainment.

- All directors/incharges are required to act on all ATRs by IQAC.

- Prepare all records related to academics and administration in time so that audit of the same completed by IQAC.

- Update all records related to faculty and students on ERP so that all system is fully automated.

- Placement office should increase the placements so that progression can be shown accordingly

- Director Research in consultation with all Deans & Directors should ensure that minimum 02 FDPs/STPs/Workshops/Seminars etc. will be organized

- All department must organize 01 international conference in virtual or offline mode

All members agreed that these measures must be taken by all the departments to improve the performance in NAAC so that in coming years the NAAC grade will be improved.

It has been also decided that all Deans/Directors/Principals/Vice Principals/HODs/Coordinators prepare all NAAC related documents for the year 2020-21 so that the AQAR will be filled timely and data should be at par with NAAC requirement

8	SWAYAM subjects for 2020-21 session (July 2021 to Dec. 2021) onwards	<p>All members agreed on the issue that SWAYAM coordinator sent all guidelines of UGC to all departments so that all Deans/Directors/ Principals/ Vice Principals and Incharges of the departments may allot the SWAYAM courses from the upcoming session and should be allotted from the session July 2021 to Dec.2021.</p> <p>All compliances of the same should be done on or before starting the next session</p>	SWAYAM Coordinator
9	Preparation for upcoming session	<p>Chairperson IQAC directed to the Deans/Directors/ Principals/ Vice Principals and Incharges of the departments that all preparation including time tables, requirements of staff and infra, audit of all labs and equipment's, reservoir of E-Contents, Teaching loads, maintenance of class rooms and offices, Schemes and syllabus etc, should be completed on or before starting of the upcoming session.</p> <p>All members were agreed on the issue that all preparations</p>	Dean Academics
10	UGC compliances	<p>Chairperson directed to Assistant registrar that all compliances should be completed on UGC & regulatory bodies' portals.</p> <p>All members agreed on the issue and unanimously decided that all activities related to Unnat Bharat, Ek Bharat Sresht Bharat, NCC, NSS etc.</p> <p>Assistant registrar with consultations of the nodal officers of the university sends the compliance in time.</p>	Assistant Registrar
	Approval of new courses	<p>Chairperson informed the house that University has planned to introduce new courses from the upcoming academic session in the field of pharmacy, Ayurveda, Engineering and Allied Health Sciences.</p> <p>All members agreed on the issue and unanimously decided that the Assistant registrar regulatory make all proceeding and ordinances for the same.</p>	Assistant Registrar

12	Conduction of Webinar on NEP	Chairperson informed the house that series of webinars will be conducted in collaboration with UGC and other organizations on NEP-2020 & other allied fields in coming months. All members are appreciated the effort of the various departments & IQAC regarding planning and organizing the webinars on various topics	All Deans/ Directors, Principals/Vice Principal/ HODs/ Coordinators
13	Miscellaneous	Chairperson allowed the session for any suggestion to improve the quality in academics and administration. The following points were discussed in detail: - Quality of education should be improved - 100% automation required in the communication system of the University - Effort should made for 100 % Admissions - IT infra must be upgraded so that the student should be familiar with latest technologies. - Hostel facility must be upgraded so that student resides in the hostels in family environment. - Increase the sports facility for students so that competitions will be organized - Increase the in house sports activity in the university - In hostels must be organized Yoga camp so that during COVID-19 stress level of the students released.	Noted

The meeting was ended with a vote of Thanks to the Chair.

The next meeting will be held on 29th July, 2021.

Member Secretary

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell – IQAC

Ref. No. DBU/IQAC/21/21

Dated: 01/09/2021

Proceedings of 27th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 27th "Internal Quality Assurance Cell (IQAC)" meeting held on 1st September, 2021 at 02.00 PM in the IQAC Conference Room, Desh Bhagat University, Mandi Gobindgarh.

Following Members Were Present:

Sr. No	Name	Designation	Designation as Per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.2	Dr. Satish Verma	Professor Emeritus, University School of Social Sciences and Languages	Member
2.3	Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
2.4	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	
2.5	Dr. Palwinder Kumar	Professor, University School of Hotel Management & Catering Technology	Member
2.6	Dr. Rajender Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.7	Dr. H.K. Sidhu	Professor, University School of Agriculture and Life Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	President	Member
4	Few Senior administrative officers		
4.1	Dr. Virinder Singh	Adviser to Hon'ble Chancellor	Member
4.2	Dr. Kulbhushan	Registrar, Desh Bhagat University	Member
4.3	Dr. Birinderjit Singh	Director School of Engineering & Applied Sciences,	Member

		Desh Bhagat University	
4.4	Dr. Harbhajan Singh Atwal	Dean Sports & Professor Department of Physical Education, Desh Bhagat University	Member
4.5	Er. Parmod Mandal	Controller of Examination	Member
4.6	Dr. Satya Deo Panday	Principal, Desh Bhagat Ayurveda College and Hospital	
4.7	Dr. Rajwant Kaur Randhawa	Professor, University School of Nursing	Member
4.8	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
4.9	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Babbi (General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairman, PADB, Amloh Chairman Corporate Society, Amloh	Nominee from the Local Society	Member
5.2	Mr. Ashish Kalia	Students(BA -LLB -7 th Semester)	Member
5.3	Mr. Paras Shahi	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Dr. Damanpreet Singh Professor, Department of Computer Science & Engineering, SLIET, Longowal	External (Teacher)	Member
6.2	Dr. Sunil Kumar Singla Associate Professor, Department of EIE., Thapar University Patiala	External (Teacher)	Member
6.3	Mr. Harvinder Singh Solidus Techno Power Pvt. Ltd, SCO No 11, 2nd floor,	Industrialist	Member

	New Leela, Bhawan, Market Patiala-1470001		
6.4	Dinesh Gupta(MD) Prabhat Heavy Forge Private Limited Plot No.1, G.T. Road, Sector 18A, Mandi Gobindgarh, Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.5	Mrs. Hardeep Kaur Sarpanch, Vill: Saunti,	Stakeholders	Member
6.6	Mrs. Prem Lata	Parents	Member
7	One of the senior teachers as the Director/ Coordinator / Member Secretary of the IQAC		
7.1	Dr. Puja Golati	Professor, University School of Pharmacy	Director IQAC
7.2	Er.O.S.Bharla	Assistant Professor (ME), University School Of Engineering & Applied Sciences	Coordinator, IQAC/ Member Secretary

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

1. Item No. IQAC/01: To confirm the Minutes of the 26th IQAC meeting held on 29th March, 2021 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Resolution: Minutes were approved and confirmed.

2. Item No. IQAC/02: Action taken on the minutes

S.No.	Recommendation given by IQAC Committee	Action Taken for Implementation
1	To confirm the Minutes of meeting of the 25 th IQAC meeting which was held on 06 th Jan, 2021 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh, through virtual mode.	Minutes of meeting of the 25 th IQAC meeting which was held on 06 th Jan, 2021 were approved in the meeting held on 29 th March, 2021.

2	Action taken report of the 25 th IQAC meeting held on 06 th Jan, 2021 in the Conference Hall, Dush Bhagat University, Mandi Gobindgarh. Through virtual mode.	Action taken on all agendas of 25 th IQAC meeting which was held on 06 th Jan, 2021 are approved in the meeting held on 29 th March, 2021.
3	To prepare BOS 2021-22 of all departments	The BOS of all departments were prepared and gets received the approval from Academic Council meeting which was held Dated 09/07/21.
5	To Approve Intake seats for all departments in 2021-22	The process of intake of all programs in all departments of the university is completed and it gets the approval from Academic Council meeting on Dated 09/07/21.
6	To approve sanctioned posts for teaching staff for the session 2021-22	The required sanctioned posts for teaching staff for the session 2021-22 for all programs or departments of the university are completed and the gets the approval from Academic Council meeting on Dated 09/07/21.
7	Preparation of audio video and E content	The faculty members of the university from various departments recorded more than 300 lectures till date and process is going on.
8	Academic Calendar for the session 2021-22 (For Odd Semesters - Existing University Programs and Council Courses)	Academic calendar for the session 2021-22 (Odd Semesters) already prepared and circulated among all the faculties and departments.
9	Examination Notification (July 2021 - Even sem. for New or Existing Students)	All schedule and notifications were circulated by Controller of Examination (January 2021 - Even Semester for New or Existing Students) among the students

10	Review of NAAC Grade	The work is already started to improve the grades of NAAC. All deficiencies which per pointed out by DVV and PEER team will be removed in future. All area are identified by all Directors and HODs of concerned Departments
11	SWAYAM subjects for 2020-21 session (July.2021 to Dec. 2021) onwards	All SWAYAM courses were allotted to all branches for the session (July.2021 to Dec. 2021)
12	UGC compliances	All compliances and letters received from UGC and various regulatory bodies were completed and sent in time.
13	Approval of new programmes	All approvals were taken to run new programs from session 2021-22 in various departments Pharmacy, Engineering & Ayurveda.
14	Conduction of Webinar on NEP	With continuous efforts from IQAC, series of webinars on NEP were conducted by various departments including Education and Social Sciences, Engineering and HRDC. The process is still continuing so that all stakeholders are aware from the NEP.
15	To establish an Alternative Dispute Resolution and Negotiation Centre in University Institute of Law (Faculty of Legal Studies)	All formalities are already completed regarding this and now it is fully functional in the University for students and public who wants to seek the services from this.
16	Miscellaneous	The process and work of all points are work on all points completed

3. Item No. IQAC/03: To enhance activities in IEDC & Incubation Centre

Resolution: The Chairman suggested that Director IFDC in consultation with faculty of all departments should take initiatives to promote innovation in student's projects and their Entrepreneurship. Director Research offered to provide inputs in the innovation activities. Committee recommended

starting activities under IFDC / Incubation Centre to promote students innovative ideas. The Director/Coordinator IFDC ensure the same.

4. Item No. IQAC/04: To decide the mode of ensuring the credibility of teaching-learning, its evaluation and outcome procedures through regular but internal academic, administrative audits on regular basis.

Resolution: In order to improve the academic and administrative performance of the university, the distinguished members discussed in depth the current status of academics, administrative procedures, and student activities.

The members advocated for conducting the internal administrative and academic audits of all the Departments on regular basis so that the quality of education and administration in the university shall improve.

5. Item No. IQAC/05: To decide eco-friendly measures including steps to reduce consumption of electrical energy and campus security

Resolution: All members agreed & suggested that eco-friendly measures should take in campus in order to reduce consumption of electrical energy. Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs. Energy conservation can be achieved by optimum usage of light and electrical appliances only when needed.

Director Student Affairs pointed out the concern about the security of residential students. The IT head informed that CCTV facility is already available in all areas of the university. He suggested that there is need to install more CCTV cameras in the campus.

All the Committee members agreed to install more CCTV cameras where required.

6. Item No. IQAC/06: To strengthen the Industry Institute Interaction.

Resolution: Committee recommended increasing the frequency of Industrial visits, Expert lectures and Industrial exposure training from Industry persons, Membership & MoU's to explore the various practical aspects of industrial development to the students. All Directors/Principals in coordination with Placement department do all necessary things.

7. Item No. IQAC/07: Strengthening of students associations and their participation in National Technical Events.

Resolution: The Chairperson discussed various aspects of strengthening of Students Association and Club members had same opinion on this issue and all Deans/Directors/Principals should take concrete steps towards this issue.

Item No. IQAC/08: To incorporate extension activities under the program of NSS.

Resolution: The chairperson suggested organizing more extracurricular activities under NSS Club. All Committee members decided to plan more activities in National Social Scheme Special Camp such as Awareness about Digitization, Water harvesting, SWACH BHARAT ABHIYAN etc.

9. Item No. IQAC/09: Compliances and updation of activities on UGC portal

Resolution: Assistant registrar informs the house that all UGC compliances related to various activities are uploaded within stipulated time.

All members agreed and suggested that the same will be done in time in future.

10. Item No. IQAC/10: Preparation of AQAR-2020-21

Resolution: Chairperson ensures the house that AQAR 2020-21 of the university will be uploaded on NAAC portal on or before 31/12/21.

All members agreed and suggested that all data related to AQAR will be prepared well in time and submitted within the specified period of time.

11. Item No. IQAC/09: Any point with the permission of chair

Resolution: There are some issues of the students pointed by Directors/Principals that there is a problem related to repair and maintenance of departments and students faced a problem related to transportation of the university. All members had a serious note on this and suggested that Registrar ensure the same that no body face any issue while resolving the problems.

The meeting ended with vote of thanks to the chair.

The next meeting will be held on 02/12/2021



Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell – IQAC

Ref. No. DBU/IQAC/21/24

Dated: 02/12/2021

Proceedings of 28th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 28th "Internal Quality Assurance Cell (IQAC)" meeting held on 02nd December, 2021 at 01.00 PM in the IQAC Conference Room, Desh Bhagat University, Mandi Gobindgarh.

Following Members Were Present: P

Sr. No	Name	Designation	Designation as Per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.2	Dr. Salish Verma	Professor Emeritus, University School of Social Sciences and Languages	Member
2.3	Dr. Naresh	Professor Deptt. of Oral Surgery University School of Dental Sciences	Member
2.4	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	
2.5	Dr. Palwinder Kumar	Professor, University School of Hotel Management & Catering Technology	Member
2.6	Dr. Rajender Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.7	Dr. H.K. Sidhu	Professor, University School of Agriculture and Life Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	President	Member
4	Few Senior administrative officers		
4.1	Dr. Virinder Singh	Adviser to Hon'ble Chancellor	Member
4.2	Dr. Sanjeev Kalia	Registrar, Desh Bhagat University	Member
4.3	Dr. Birinderjit Singh	Director School of Engineering & Applied Sciences, Desh Bhagat University	

4.4	Dr. Harbhajan Singh Atwal	Dean Sports & Professor Department of Physical Education, Desh Bhagat University	Member
4.5	Er. Parmod Mandal	Controller of Examination and Director Academic Affairs, , Desh Bhagat University	Member
4.6	Dr.Satya Deo Panday	Principal, Desh Bhagat Ayurveda College and Hospital	Member
4.7	Dr. Rajwant Kaur Ranchhawa	Professor, University School of Nursing	
4.8	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
4.9	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Babbi (General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairman, PADB, Amlloh Chairman Corporate Society, Amlloh	Nominee from the Local Society	Member
5.2	Mr. Ashish Kalia	Students(BA –LLB -7 th Semester)	Member
5.3	Mr. Paras Shahi	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Dr. Damanpreet Singh Professor, Department of Computer Science & Engineering, SLIET, Longowal	External (Teacher)	Member
6.2	Dr. Sunil Kumar Singla Associate Professor, Department of EIE., Thapar University Patiala	External (Teacher)	Member
6.3	Mr. Harvinder Singh Solidus Techno Power Pvt.	Industrialist	Member

	Ltd, SCO No 11, 2nd floor, New Leela, Bhawan, Market Patiala-1470001		
6.4	Dinesh Gupta(MD) Prabhat Heavy Forge Private Limited Plot No.1, G.I. Road, Sector 15A, Mandi Gobindgarh, Fatchgarh Shib, Punjab 147301	Industrialists	Member
6.5	Mrs. Hardeep Kaur Sarpanch, Vill: Saunti,	Stakeholders	Member
6.6	Mrs. Prem Lata	Parents	Member
7	One of the senior teachers as the Director/ Coordinator / Member Secretary of the IQAC		
7.1	Dr. Puja Gulati	Professor, University School of Pharmacy	Director IQAC
7.2	Er.O.S.Bhatia	Assistant Professor (ME), University School Of Engineering & Applied Sciences	Coordinator, IQAC/ Member Secretary

At the outset, Chairperson, IQAC welcomed the entire members attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

1. Item No. IQAC/01: To confirm the Minutes of the 27th IQAC meeting held on 29th July, 2021 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Resolution: Minutes were approved and confirmed.

2. Item No. IQAC/02: Action taken on the minutes

S.No.	Recommendation given by IQAC Committee	Action Taken for Implementation
1	To confirm the Minutes of meeting of the 26 th IQAC meeting which was held on 29 th March, 2021 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh, through virtual mode.	Minutes of meeting of the 26 th IQAC meeting which was held on 29 th March, 2021 were approved in the meeting held on 29 th July, 2021.
2	Action taken report of the 26 th IQAC meeting	Action taken on all agendas of 26 th IQAC

	held on 29 th March, 2021 in the IQAC Conference Hall, Dosh Bhagar University, Mandi Gobindgarh. Through virtual mode.	meeting which was held on 29 th March, 2021 was approved in the meeting held on 29 th July, 2021.
3	To enhance activities in IEDC & Incubation Centre	Coordinator IEDC informed the house that IEDC cell/Incubation Centre already worked on Entrepreneurship Development activities. Innovative projects and filing of patents on under process and more than 11 patents already filed by the cell
4	To decide the mode of ensuring the credibility of teaching-learning, its evaluation and outcome procedures through regular but internal academic, administrative audits on regular basis.	Director academics informed the house that all Directors/Principals of school were in process of conducting the internal administrative and academic audits under the supervision of IQAC, (to improve the teaching learning process).
6	To decide on Eco-friendly measures including steps to reduce consumption of electrical energy and Campus Security	Registrar of the university informed the house that process of replacement incandescent light bulbs and fluorescent tube-lights were with cost effective, high efficient LEDs was near completion.
7	To strengthen the Industry Institute Interaction.	Director Research informed the house that all Directors/Principals of schools had organised Industrial visits, Expert lectures and Industrial exposure training from Industry persons, Membership & MoU's to explore the various practical aspects of industrial development to the students. Already more than 70 MOUs are already signed and some are under process.
8	Strengthening of students associations and their participation in National Technical	The coordinator student welfare informed the house that all Director/Principles of schools were engaged in this area and maximum

	Events.	clubs have been formed to enhance the skill and knowledge of the students.
9	To incorporate extension activities under the program of NSS.	The Nodal officer of NSS informed the house about various NSS activities like Tree plantation, Blood Donation Camp, Road Safety program etc. which were successfully conducted under NSS.
10	Compliances and updation of activities on UGC portal	Assistant registrar informed the house that all UGC compliances related to UBA, Ek Bharat Shreshtha Bharat, NSS etc. were uploaded within stipulated period of time.
11	Preparation of AQAR-2020-21	Chairperson IQAC informed the house that almost all data is prepared and ready for uploading and may be produced in next meeting of Academic Council for further approval.
12	Any point with the permission of chair	Registrar informed the house that all points were resolved which were pointed in previous meeting and ensures that no such type of issues arises in future.

3. **Item No. IQAC/03:** Improvement in Research policy for promoting research culture and organization of Conferences/Workshop/STTP etc.

Resolution: The chairperson suggested that research culture should be inculcated in academics and Industry Institute interaction is to be strengthened, also research policies need to be revised and related activities definitely promoting research culture.

All members had the same opinion and suggested that the research culture in the university must be improved and if any change in policy is required can be changed accordingly.

4. **Item No. IQAC/04:** Regular meet from all Alumni chapters.

Resolution: The Chairperson pointed out that in addition to feedback taken from Alumni, the alumni meets will be organized at regular interval so that the valuable inputs can be received from the alumni for improvement in academics and administration.

All members had same opinion that apart from collection of feedback Coordinator Student Welfare ensures that alumni meet will be organized by different alumni chapters at regular intervals.

5. Item No. IQAC/05: Development of E-content for all academic Programmes

Resolution: The chairperson informed the house that university had an adequate facility for development of E-content for various courses. Already more than 300 video lectures are developed by the faculty members. All Directors/Principals are requested to complete the task of recording of pending courses so that that university has its own LMS system and all video lectures are to be provided to the students through existing ERP Dash Board.

All members agreed and suggested that all heads of departments should do the same at the earliest.

6. Item No. IQAC/06: Introduction of new courses from next session.

Resolution: The chairperson and all members have same opinion that from coming session finds the areas in which new courses can be started. Director academics to pursue the same.

7. Item No. IQAC/07: Interaction of Mentor with parents and Guardians.

Resolution: The chairperson and all members had opinion that there should be regular interaction between parents and mentors so that feedback system can be improved and simultaneously academic environment of the university can be improved. All Directors/Principals ensure the same.

8. Item No. IQAC/08: Regular Internal and external academic audit.

Resolution: The Chairperson IQAC reminded here, to take follow up of Internal and External Academic-Administrative Audit regularly and then it was decided to work on feedback of the audit so as to improve overall Academic and Administrative work. All Directors/Principals were requested to share the action taken reports of the internal academic and administrative audit of their concerned departments.

All members agreed on the same and Director Academic ensures the same before next meeting of IQAC.

9. Item No. IQAC/09: Preparation for Competitive Exams

Resolution: Coordinator Student welfare suggested that some of the Govt and Private universities & institutes provided guidance and counseling for competitive exams to economical weaker section or other needy students, on this pattern university will make arrangements for all students.

After detailed discussions all members have a same opinion that Director Academics after consultation with various departments will make suitable arrangements for all needy students irrespective of particular category of students.

10. Item No. IQAC/10: Preparation of AQAR-2020-21

Resolution: Chairperson ensures the house that AQAR 2020-21 of the university will be uploaded on NAAC portal on or before 31/12/21.

All members agreed and suggested that all data related to AQAR will be prepared well in time and submitted within the specified period of time.

The meeting ended with a vote of thanks to the chair.

The next meeting will be held on 8/02/2022

Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh