

Internal Quality Assurance Cell - IQAC

Ref.No.DBU/IQAC/20/5

Dated: 10-03-2020

Proceedings of 21st IQAC Meeting

Meeting of the Internal Quality Assurance Cell (IQAC) was held on 10th March, 2020 at 01:00 pm in the Rabab Conference Hall of Desh Bhagat University, Mandi Gobindgarh to discuss the following agenda points. The following members were present:

Sr. No	Name	Designation	Designation as per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	Member
2.2	Dr. Dharminder Singh	Professor, University School of Social Sciences and Languages	Member
2.3	Dr. Rajinder Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.4	Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
2.5	Dr. Sudhir Gupta	Professor, University School of Education	Member
2.6	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.7	Mr. Deepak Shandily	Vice Principal, University School of Nursing	Member
2.8	Dr. Pyarelal	Professor, University School of Library Sciences	Member
2.9	Dr. H.K. Sidhu	Associate Professor, University School of Agriculture and Life Sciences	Member
2.10	Dr. Inderpreet Kaur	Associate Professor, University School of Law	Member
2.11	Ms. Piyusha Sharma	Assistant Professor, University School of Agriculture and Life Sciences	Member
2.12	Er. Arashdeep Singh	Assistant Professor, University School of Engineering and Applied Sciences	Member
2.13	Er. Khushboo Bansal	Assistant Professor, University School of Engineering and Applied Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	Vice President	Member
4	Few Senior administrative officers		
4.1	Dr. Vimal Kant Sikri	Pro Vice Chancellor	Member
4.2	Dr. A.K. Paul	Dean Academics	Member
4.3	Dr. Kulbhushan	Registrar, Desh Bhagat University	Member
4.4	Dr. Anil Gupta	Dean Research and Development	Member
4.5	Dr. Harbhajan Singh Atwal	Dean Sports	Member
4.6	Er., Parmod Mandal	Controller of Examination	Member
4.7	Dr. Jog Singh Bhatia	Director cum Professor, University School of Business Management, Commerce and	Member

		Economics	
4.8	Dr. Surjeet Patheja	Director, University School of Social Sciences and Languages	Member
4.9	Dr. Satya Deo Panday	Principal, Desh Bhagat Ayurvedic College and Hospital	Member
4.10	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
4.11	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Bahi (General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairperson, PADB, Amlah Chairperson Corporate Society, Amlah	Nominee from the Local Society	Member
5.2	Ms. Amarjit Kaur	Students(MBA-2 nd year)	Member
5.3	Mr. Ashish Kalia	Students(BA -LLB -7 th Semester)	Member
5.4	Mr. Paras Shahi, Jai Rice Mill , Amargarh	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Mr. Sunil Chawla, DGM, Start- up, Punjab	Employers (Corporation Bank -Vineet/P.I. Can start-up Punjab.	Member
6.2	Dinesh Gupta(MD Prabhat Heavy Forge Private Limited Plot No.1, G.T. Road, Sector 18A, Mandi Gobindgarh , Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.3	Mr. Vinod Kumar Dutt MD, Chanakya Dairy Farm, Mandi Gobindgarh, Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.4	Mr. Vineet , ICAN industry	Industrialists	Member
6.5	Mrs. Divya Kaushik, Scientist (PIC) - Patent Expert	Stakeholders	Member
6.6	Mr. Surender Kapoor	Parents	Member
7	One of the senior teachers as the Coordinator/Director of the IQAC		
7.1	Dr. Puja Gulati	Professor, University School of Pharmacy	Director

7.2	Ms.Dimple Sharma	Assistant Registrar	Member Secretary
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At the outset, the Chairman welcomed all the members of the Internal Quality Assurance Cell. Thereafter the Member Secretary was asked to present the Agenda Items before the members for discussion.

1. Item No. IQAC/01: To confirm the Minutes of the 20th IQAC meeting held on 19/12/2019 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Resolution: Minutes were approved and confirmed.

2. Item No. IQAC/02: Action taken on the Minutes

Action taken report of the 20th IQAC meeting held on 19/12/2019 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Item No.	Agenda Item points	Action Taken
1.	Introduction of New Courses from the academic session 2020-21.	Already sent to academic council by Assistant Registrar regulatory
2.	Implementation of courses under SWAYAM and MOOCs as value added course.	The process of implementation of the same is already started. Swayam coordinator responsible for all related activities.
3	Status of implementation of CBCS Syllabus in the University (August, December Report)	Dean Academics informed the house that the same Already implemented in the University from 2018 onwards.
4	Schedule of Meetings of Stream Review Committee (SRC), Department Review Committee (DRC) Central Review Committee (CRC), and Board of Studies BOS in respect of revision of syllabi/ new syllabi from the Academic session 2020-21	Dean academics informed the house that the process for the same is under process and the task may be completed in time.
5	To plan Classes / Bridge Courses for the Weaker/ Slow Learner /Advanced learner students	Dean academics informed the house that work already in under process and likely to be completed by all departments before starting of next semester.

6	To plan Academic Calendar for the session 2020-21.	Dean Academic informed the house that Academic Calendar for the session 2020-21(From 1 st August 2020 to 31 st May 2021) for all the courses run under the University as per UGC norms and concerned respective councils are in process.
7	Preparation of Time Table course files, digital reservoirs etc. for upcoming New Semester	The process of allotment of subjects and preparation of time table in process and may be completed on or before commencement of next session.
8	Previous Status of Academic audit of all Faculties and planning of academic audit for current semester.	Dean academic informed the house that the academic audit already completed and reports send to the IQAC.
9	Published on 07-11-2019 UGC Letter reg.: Student Career Progression and Alumni Network – Views and suggestions by 22 nd Nov 2019	Assistant Registrar informed the house that report of the same already submitted in the VC office.
10	Alumni meet to be held on 14-2-2020.	Already celebrated
11	Student feedback, Alumni feedback, Parents feedback and faculty feedback for enhancement in teaching learning methodologies.	Feedback process already started and likely to be finished in time
12	Steps to improve Academic Environment and to frame Benchmark Policy for the same.	The process under process and may be completed by the month of June 2021.
13	Improvements in Automation of Examination System.	COE informed the house that the problem related to the issue already resolved
14	UGC Letter reg.: National academic Depository (NAD)- Published on 28-11-2019	COE informed the house that work related to NAD almost completed.
15	Approval regarding amendments in Research Policy issued on 18 th June 2019	Dean research informed the house that same already approved.
16	For FDP/ Workshop/Seminar/ Conferences, appointment of HRDC/In charge/ Coordinator for individual School.	HRDC coordinator informed the house that the work is already started on the issue.

3. Item No. IQAC/03: Emphasis on experiential, participative and problem solving activities

Chairperson had an opinion that emphasis is given to Emphasis on experiential, participative and problem solving activities so that student's gets maximum benefits from the experience related to multidisciplinary areas.

All were agreed on the same and had an opinion that all directors and Incharges should ensure the same that all records prepared accordingly. [Noted]

4. Item No. IQAC/04: Consultancy, Grants from Govt and Non Govt agencies

Chairperson had an opinion that all Directors/ Incharges should encourage their faculty to raise the revenues from Consultancies, Grants from Govt and Non Govt agencies.

All members were agreed on the same and sought a clear instructions and policy regarding the consultancies, Grants from Govt and Non Govt agencies.

Director academics ensure the house that it is continuous process and work already started. [Dean Research]

5. Item No. IQAC/05: MOU with Academia and Industries

All members had an opinion that for the enhancement in academic excellence there is a need of Global, International and national collaborations. Dean academics & Director Research should ensure that MOUs with Academia & Industries should be signed so that academic environment in the University to be improved. [Dean Academics & Director Research]

6. Item No. IQAC/06: Research facilities in the University

Chairman had an opinion that research facilities to be improved in the university so that all students and teachers got benefited.

All members were agreed on the same and unanimously approved that research facility must be improved and Director Research prepare a report for the same. [Director Research]

7. Item No. IQAC/07: Preparation of teaching load and time table for upcoming session

All members were unanimously agreed on the issue and sought from Dean Academics that all arrangements related to teaching load and time table for upcoming session must be prepared. [Dean Academics]

8. Item No. IQAC/08: Requirement from all departments for Manpower and infra for upcoming session

Chairperson directs the HR department to get all manpower requirements from all the departments so that recruitment process timely completed.

Further all departments send all infrastructure related requirements through Director/Incharge of the concerned school and department.

All members unanimously passed the resolution that HR and Directors/ Incharges acts quickly on the issue so that academics and administration could not be hampered.

9. Item No. IQAC/09: Preparation of audio video and E- content for online classes

Chairperson had an opinion that all departments should have reservoir of e-content of all subjects for upcoming semester or session.

All members unanimously passed the resolution that E-content should be prepared by individual teacher in word/pdf/ppt or recording of lectures. All facilities are already available in the university.

Dean Academics executed the work. [Dean Academics]

10. Item No. IQAC/10: Proposal for Conduct of FDPs/Conferences /Seminars

All members were agreed on the issue and sought compliance from all directors that there should be regular conduction of FDPs/Conferences /Seminars in coming semester. All directors and Incharges ensure the same. Director research should ensure the same. [Director Research]

The meeting ended with a vote of thanks to the chair.

The next meeting is scheduled to be held on 09-06-2020

Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell – IQAC

Ref.No.DBU/IQAC/20/8

Dated: 09-06-2020

Proceedings of 22nd IQAC Meeting

Meeting of the Internal Quality Assurance Cell (IQAC) was held on 09th June, 2020 at 12:00 PM in the Rabab Conference Hall of Desh Bhagat University, Mandi Gobindgarh to discuss the following agenda points. The following members were present:

Sr. No	Name	Designation	Designation as per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Dr. Sandeep Singh	Vice President	Member
3	Dr. Kulbhushan	Registrar, Desh Bhagat University	Member
4	Dr. Rajinder Kumar Rathila	Professor, University School of Information Technology and Library Sciences	Member
5	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
6	Mr. Deepak Shandley	Vice Principal, University School of Nursing	Member
7	Dr.H.K.Sidhu	Associate Professor, University School of Agriculture and Life Sciences	Member
8	Ms. Piyusha Sharma	Assistant Professor, University School of Agriculture and Life Sciences	Member
9	Er. Arashdeep Singh	Assistant Professor, University School of Engineering and Applied Sciences	Member
10	Er. Khushboo Bansal	Assistant Professor, University School of Engineering and Applied Sciences	Member
11	Er. Parmod Mandal	Controller of Examination	Member
12	Dr. Jog Singh Bhatla	Director cum Professor, University School of Business Management, Commerce and Economics	Member
13	Dr. Surjeet Patheja	Director, University School of Social Sciences and Languages	Member
14	Dr.Satya Den Panday	Principal, Desh Bhagat Ayurvedic College and Hospital	Member
15	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
16	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
17	Mr.Surender Kapoor	Parents	Member
18	Dr. Puja Gulati	Professor, University School of Pharmacy	Director
19	Ms.Dimple Sharma	Assistant Registrar	Member Secretary

Following Members were absent due to COVID-19

Name	Designation	Designation as per IQAC
Dr. Harl Singh Beniwal	Professor, University School of Ayurveda	Member
Dr. Dharminder Singh	Professor, University School of Social Sciences and Languages	Member
Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
Dr. Sudhir Gupta	Professor, University School of Education	Member
Dr. Pyarelal	Professor, University School of Library Sciences	Member
Dr. Inderpreet Kaur	Associate Professor, University School of Law	Member
Dr. Vimal Kant Sikri	Pro Vice Chancellor	Member
Dr. A.K. Paul	Dean Academics	Member
Dr. Anil Gupta	Dean Research and Development	Member
Dr. Harbhajan Singh Atwal	Dean Sports	Member
S. Darshan Singh Babi (General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairperson, PADB, Amloh Chairperson Corporate Society, Amloh	Nominee from the Local Society	Member
Ms. Amarjit Kaur	Students(MBA-2 nd year)	Member
Mr. Ashish Kalia	Students(BA –LLB -7 th Semester)	Member
Mr. Paras Shahi, Jai Rice Mill , Amargarh	Alumni	Member
Mr. Sunil Chawla, DGM, Start-up, Punjab	Employers (Corporation Bank –Vincoet/P.I. Can start up Punjab.	Member
Dinesh Gupta(MD Prabhat Heavy Forge Private Limited Plot No.1, G.I. Road, Sector 18A, Mandi Gobindgarh , Fatehgarh Sahib, Punjab 147301	Industrialists	Member
Mr. Vinod Kumar Dutt MD, Chanakya Dairy Farm, Mandi Gobindgarh, Fatehgarh Sahib, Punjab 147301	Industrialists	Member
Mr. Veneet , ICAN industry	Industrialists	Member
Mrs. Divya Kaushik, Scientist (PIC) - Patent Expert	Stakeholders	Member

At the outset, the Chairman welcomed all the members of the Internal Quality Assurance Cell Thereafter the Member Secretary was asked to present the Agenda Items before the members for discussion

1. Item No. IQAC/01: To confirm the Minutes of the 21st IQAC meeting held on 10/03/20 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Resolution: Minutes were approved and confirmed.

2. Item No. IQAC/02: Action taken on the Minutes

Action taken report of the IQAC meeting held on 10/03/20 in the Conference Hall Desh Bhagat University, Mandi Gobindgarh.

Item No.	Agenda Item points	Action Taken
1.	Emphasis on experiential, participative and problem solving activities	Dean Academics informed the house that all data related to experiential, participative and problem solving activities prepared by all departments and those who are not prepared are directed to prepare the same.
2.	Consultancy, Grants from Govt and Non Govt agencies	As per Dean research the process on Consultancy, Grants from Govt and Non Govt agencies already in process.
3	MOU with Academia and Industries	As per Dean Academics the process of signing of MOU in process and very soon evidence of output can be seen
4	Research facilities in the University	Director Research informed the house that enhancement in research facility is under process.
5	Preparation of teaching load and time table for upcoming session	Dean academics informed the house that all arrangements already completed regarding this issue.
6	Requirement from all departments for Manpower and infra for upcoming session	Dean Academic informed the house that almost all departments equipped with requisite manpower in the departments
7	Preparation of audio video and E- content for online classes	Dean Academics inform the house that the process of audio video and E- content for online classes is under process
8	Requirement from all departments for Manpower and infra for upcoming session	Dean academic informed the house that the academic audit already completed and reports send to the IQAC
9	Preparation of audio video and L- content for online classes	Assistant Registrar informed the house that report of the same already submitted in the VC office
10	Proposal for Conduct of FDPs/Conferences /Seminars	Already celebrated

3. Item No. IQAC/03: Current situation in the ERA of COVID-19 Era


Chairperson and all members were agreed on the issue that during COVID-19 Era the situation is serious and all safety measures should be adopted. From Student and Faculty/Staff safety point of view all guidelines of Ministry of Health and family welfare, Govt of India and Govt of Punjab should be followed. All safety measures should be taken while stay in home and outside areas.

All instructions should be passed to students by all means.

The online classes should be strictly engaged and all reports send to the Directors so that the study of the students could not be suffered. All material related to online education should be send to the students so that students get maximum benefits.

The meeting ended with a vote of thanks to the chair.

The next meeting is scheduled to be held on 15-09-2020



Member Secretary



Approved By

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell – IQAC

Ref.No.DBU/IQAC/20/11

Dated: 15-09-2020

Proceedings of 23rd IQAC Meeting

Meeting of the Internal Quality Assurance Cell (IQAC) was held on 15th September, 2020 at 01:00 PM in the Conference Hall of Desh Bhagat University, Mandi Gobindgarh to discuss the following agenda points. The following members were present:

Sr. No	Name	Designation	Designation as per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Dr. Sandeep Singh	Vice President	Member
3	Dr. Kulbhushan	Registrar, Desh Bhagat University	Member
4	Dr. Rajinder Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
5	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
6	Mr. Deepak Shandley	Vice Principal, University School of Nursing	Member
7	Dr.H.K.Sidhu	Associate Professor, University School of Agriculture and Life Sciences	Member
8	Ms. Piyusha Sharma	Assistant Professor, University School of Agriculture and Life Sciences	Member
9	Er. Arashdeep Singh	Assistant Professor, University School of Engineering and Applied Sciences	Member
10	Er. Khushboo Bansal	Assistant Professor, University School of Engineering and Applied Sciences	Member
11	Er. Parmod Mandal	Controller of Examination	Member
12	Dr. Jog Singh Bhatia	Director cum Professor, University School of Business Management, Commerce and Economics	Member
13	Dr. Surjeet Patheja	Director, University School of Social Sciences and Languages	Member
14	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
15	Mr.Surender Kapoor	Parents	Member
16	Dr. Puja Gulati	Professor, University School of Pharmacy	Director
17	Er.O.S.Bhatia	Assistant Professor, Department of Mechanical Engineering	Co-ordinator

Following Members were absent in the meeting due to COVID-19

Name	Designation	Designation as per IQAC
Dr. Hari Singh Benipal	Professor, University School of Ayurveda	Member
Dr. Dharminder Singh	Professor, University School of Social Sciences and Languages	Member
Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member

Dr. Sudhir Gupta	Professor, University School of Education	Member
Dr. Pyarelal	Professor, University School of Library Sciences	Member
Dr. Inderpreet Kaur	Associate Professor, University School of Law	Member
Dr. Vimal Kant Sikri	Pro Vice Chancellor	Member
Dr. A.K. Paul	Dean Academics	Member
Dr. Anil Gupta	Dean Research and Development	Member
Dr. Harbhajan Singh Atwal	Dean Sports	Member
Dr. Satya Deo Panday	Principal, Desh Bhagat Ayurvedic College and Hospital	Member
S. Darshan Singh Babbi (General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairperson, PADB, Amloh Chairperson Corporate Society, Amloh	Nominee from the Local Society	Member
Ms. Amarjit Kaur	Students(MBA 2 nd year)	Member
Mr. Ashish Kalia	Students(BA -LLB -7 th Semester)	Member
Mr. Paras Shahi, Jai Rice Mill , Amargarh	Alumni	Member
Mr. Sunil Chawla, DGM, Start-up, Punjab	Employers (Corporation Bank -Vineet/P.I. Can start-up Punjab.	Member
Dinesh Gupta(MD Prabhat Heavy Forge Private Limited Plot No.1, G.I. Road, Sector 18A, Mandi Gobindgarh , Fatehgarh Sahib, Punjab 147301	Industrialists	Member
Mr. Vinod Kumar Dutt MD, Chanakya Dairy Farm, Mandi Gobindgarh, Fatehgarh Sahib, Punjab 147301	Industrialists	Member
Mr. Veneet , ICAN Industry	Industrialists	Member
Mrs. Divya Kaushik, Scientist (PIC) Patent Expert	Stakeholders	Member
Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member

At the outset, the Chairman welcomed all the members of the Internal Quality Assurance Cell. Thereafter the Member Secretary was asked to present the Agenda Items before the members for discussion.

1. Item No. IQAC/01: To confirm the Minutes of the 22nd IQAC meeting held on 09/06/20 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Resolution: Minutes were approved and confirmed.

2. Item No. IQAC/02: Action taken on the Minutes

Action taken report of the IQAC meeting held on 09/06/2020 in the Conference Hall Desh Bhagat University, Mandi Gobindgarh.

Item No.	Agenda Item points	Action Taken
1.	Current situation in the ERA of COVID-19 Era	All measures regarding COVID-19 have to be taken while in the home and campus. All safety checks has to be monitored regularly

3. Item No. IQAC/03: Academics during COVID- 19 Era.

Chairperson and all members were agreed on the issue that during COVID-19 Era the situation is serious and all safety measures should be adopted. From Student and Faculty/Staff safety point of view all guidelines of Ministry of Health and family welfare, Govt of India and Govt of Punjab should be followed. All safety measures should be taken while stay in home and outside areas.

All SOPs issued to all departments and all areas of the campus

All instructions should be passed to students by all means.

The online classes should be strictly engaged and all reports send to the Directors so that the study of the students could not be suffered. All material related to online education should be send to the students so that students get maximum benefits.

The meeting ended with a vote of thanks to the chair.

The next meeting is scheduled to be held on 17-12-2020

Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell - IQAC

Ref. No. DBU/IQAC/20/14

Dated: 17/12/20

Proceedings of 24th IQAC Meeting

Meeting of the Internal Quality Assurance Cell (IQAC) was held on 17th December, 2020 at 01:00 PM in the Conference Hall of Desh Bhagat University, Mandi Gobindgarh to discuss the following agenda points. The following members were present:

Sr. No	Name	Designation	Designation as per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	Member
2.2	Dr. Dharminder Singh	Professor, University School of Social Sciences and Languages	Member
2.3	Dr. Rajinder Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.4	Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
2.5	Dr. Sudhir Gupta	Professor, University School of Education	Member
2.6	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.7	Mr. Deepak Shandilya	Vice Principal, University School of Nursing	Member
2.8	Dr. Pyarelal	Professor, University School of Library Sciences	Member
2.9	Dr.H.K.Sidhu	Associate Professor, University School of Agriculture and Life Sciences	Member
2.10	Dr. Inderpreet Kaur	Associate Professor, University School of Law	Member
2.11	Ms. Piyusha Sharma	Assistant Professor, University School of Agriculture and Life Sciences	Member
2.12	Er. Arashdeep Singh	Assistant Professor, University School of Engineering and Applied Sciences	Member
2.13	Er. Khushboo Bansal	Assistant Professor, University School of Engineering and Applied Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	Vice President	Member
4	Few Senior administrative officers		
4.1	Dr. Vimal Kant Sikri	Pro Vice Chancellor	Member
4.2	Dr. A.K. Paul	Dean Academics	Member
4.3	Dr. Kulbhushan	Registrar, Desh Bhagat University	Member
4.4	Dr. Anil Gupta	Dean Research and Development	Member
4.5	Dr. Harbhajan Singh Atwal	Dean Sports	Member
4.6	Er., Parmod Mandal	Controller of Examination	Member
4.7	Dr. Jog Singh Bhatia	Director cum Professor, University School of Business Management, Commerce and Economics	Member
4.8	Dr. Surjeet Parheja	Director, University School of Social Sciences and Languages	Member

4.9	Dr.Satya Deo Panday	Principal, Desh Bhagat Ayurveda College and Hospital	Member
4.10	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
4.11	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Babi (General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairperson, PADB, Amloh Chairperson Corporate Society, Amloh	Nominee from the Local Society	Member
5.2	Ms. Amarjit Kaur	Students(MBA-2 nd year)	Member
5.3	Mr. Ashish Kalia	Students(BA –LLB -7 th Semester)	Member
5.4	Mr. Paras Shahi, Jai Rice Mill , Amargarh	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Mr. Sunil Chawla, DGM, Start- up, Punjab	Employers (Corporation Bank –Vineet/P.L. Can start-up Punjab.	Member
6.2	Dinesh Gupta(MD Prabhat Heavy Forge Private Limited Plot No.1, G.T. Road, Sector 18A, Mandi Gobindgrah , Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.3	Mr.Vinod Kumar Dutt MD, Chanakya Dairy Farm, Mandi Gobindgarh, Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.4	Mr. Vineet , ICAN Industry	Industrialists	Member
6.5	Mrs. Divya Kaushik, Scientist (PIC) - Patent Expert	Stakeholders	Member
6.6	Mr. Surender Kapoor	Parents	Member
7	One of the senior teachers as the Coordinator/Director of the IQAC		
7.1	Dr. Puja Gulati	Professor, University School of Pharmacy	Director
7.2	Ms. Dimple Sharma	Assistant Registrar	Member Secretary

At the outset, the Chairperson welcomed all the members of the Internal Quality Assurance Cell. Thereafter the Member Secretary was asked to present the Agenda Items before the members for discussion.

Item No.	Agenda Item points	Discuss and Decisions	Action Taken
1.	To confirm the minutes of the last meeting of IQAC held on 18-09-20.	The minutes of meeting were confirmed.	Noted
2.	To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on 18-09-2020.	The action taken report approved.	Noted
3.	Introduction of New Courses from the academic session 2021-22.	Member Secretary put forward the recommendations of the Director, Faculty of Business Management, Commerce and Economics and Faculty of Social Sciences to start following new courses w.e.f 2021-22 academic session of the University.	Approved and recommended for the approval of the Academic Council meeting to be held on 3-2-2020.
4.	Implementation of courses under SWAYAM and MOOCs as value added course.	Nodal officer of Swayam and MOOCs courses of the University told that detail of identification of Swayam and MOOCs courses for the upcoming batch has been received from Director. Dr. Shalini Gupta, Chairman told the members that from the next session, it will mandatory to include one Lecture per week of Swayam and MOOCs courses as a value added courses in the timetable under Choice Based Credit System (CBCS) by the Directors/HoDs/Incharges of various Faculties as it address the needs of learners and students studying in universities and colleges across the country and it also strengthen the Mentor and Mentee concept.	Directors/ In charges /HOs were asked to send list of courses of their respective departments from the online portal of Swayam and MOOCs to Nodal officer of the Swayam. Further, Chairperson asked the Nodal officer to send the recommended list of the same for the approval from the Academic Council.
5.	Status of Implementation of CBCS Syllabus in the University (August, December Report)	Coordinator informed that the Choice based credit system was Implemented in the year 2018 & onwards in all the courses of the University except Councils courses as per UGC norms and guidelines. Further, he asked the concerned members to give the status report for successful implementation of the same.	The last date for providing information is 15 th Jan. 2019 to the Coordinator IQAC for further n/a in this regards.
	Schedule of Meetings of Stream Review Committee (SRC), Department Review Committee (DRC), Central Review Committee (CRC), and Board of Studies BOS in respect of revision of syllabi/ new syllabi from the Academic session 2020-21.	Dean (Academic Affairs) asked all the Directors/HoDs/incharges to submit the Schedule of Meetings of Stream Review Committee (SRC), Department Review Committee (DRC), Central Review Committee (CRC), and Board of Studies BOS in respect of revision of syllabi/ new syllabi from the Academic session 2021-22.	The last date for the same is 31 st March, 2021 for the approval from the respective Board of Studies of the concerned departments to be held in April 2020.

7	Policy regarding relaxation in attendance for NSS/NOC students, Students who participate in cultural activities, Students who participate in Sports activities, Students who participate in Club	Member Secretary informed that the Policy has been framed for giving relaxation in attendance for NSS/NOC students, and students who participate in cultural activities, Sports activities, Club activities, and Entrepreneurial activities. In view of the above all members were agreed on the issue and unanimously decided that the policy for the same should be framed. Dean Academic to frame the policy as circulates among all stakeholders.	Noted
8	Preparation of course files, digital resources etc for upcoming New Semester	Chairperson asked Dean (Academic affairs) to complete following points in coordination with all Directors/ in charges /HODs on or before starting of upcoming academic semester.	Report of the same should be reached in the office of the Chairperson on every 20 th day of the Month for the same.
9	Status of Convocation to be held on 14-2-2020 in the University.	Dr. Parmod Mandal informed that University is going to celebrate 8 th Convocation on 14 th February, 2021.	Chairman asked her to prepare Schedule of all conveners for the same
10	Student career Progression data for current year	Training and Placement officer asked to prepare Student career Progression data for current year(2021-21) , Calendar and Brochure of Training and Placement activities semester wise (from January 2021 and onwards) and asked to send the detail of the same.	Report of the same to be submitted in the office of the VC on 01-2-2021
11	Calendar and Brochure of Training and Placement activities semester wise.		Noted
12	Alumni meet to be held on 14-2-2021.		Chairman asked coordinator to prepare Schedule of all conveners for the same
13	Achievement of faculty members in various schools in terms of their Awards, Publications and Research works.	All the Directors/HODs/incharges are requested to send the Achievement of faculty members in various schools in terms of their Awards, Publications and Research works for the academic session 2019-20.	Report of the same to be submitted in the office of the VC on 31-01-2020 Noted
14	Student feedback, Alumni feedback, Parents feedback and faculty feedback for enhancement in teaching learning methodologies.	Chairperson asked to prepare schedule to get feedback from all the stakeholders for the next academic semester.	Noted
15	Steps to improve Academic Environment and to frame Benchmark Policy for the same.	Chairperson asked Director IQAC to prepare Benchmark Policy for the improvement of Academic Environment in the University.	Policy and SOP to be submitted for the same on or before 15-2-2021

16	Improvements in Automation of Examination System.	Director, Faculty of Business Management, Commerce & Economics said that it was observed that there is typographical error during the upload of the result on the ERP. It creates lot of chaos among the students.	Chairman asked the CoE to look into the matter personally and ensure that no question in this regards raised in future. Noted
17	Results of the exams	Chairperson asked COE to declare all results in time. If any issue is there kindly resolve the same.	Report send by 15/01/21
18	Budget of Sponsored and Consultancy projects 2021-22 (Govt. and Non Govt. agencies) FDP/ Workshop/Seminar/ Conferences for faculty & Staff and their Budget for the Semester.	Chairperson directed the Dean Research to prepare all the formalities regarding financial implications relate to the issue and submit the report before the start of next session. All members were agreed on the same.	Noted and approved
19	Review of Publication of departmental Journals.	Dr. Rajni Saluja (professor), Faculty of Business Management, Commerce and Economics Informed that University has published 4 Research Journals in the area of Management (1), Education (2) and Engineering(1) (on half yearly basis) It is planned to get the running journals recommended in UGC (CARE)	Noted
20	For FDP/ Workshop/Seminar/ Conferences, appointment of HRDC/in charge/ Coordinator for Individual School.	Chairman asked all the Directors/HoDs/Incharges to appoint one Coordinator under his/her supervision to conduct FDP/ Workshop/Seminar/ Conferences and prepare a Calendar from January to December 2021 to the office of the VC.	The last date to submit the name of the Coordinator along with Calendar of activities on or before 31-1-2020.
21	To approve in charges of various Club activities in the University and their Calendar thereon	Dr. Khushboo Bansal(Assistant Prof.) CSE Deptt, put before the in charges of various Club activities in the University and their Calendar thereon for consideration and approval	Noted and recommended for approval from the Academic Council
22	Preparation Of NAAC Inspection	Chairperson Issues the directions to all that our University SSR and DWV already submitted, so in view of that the Inspection may be called at any time by NAAC, so all Directors and Incharges should ensure that all pending preparations should be completed in time	Send the status reports by 31/2/20

The meeting ended with a vote of thanks to the chair.

The next meeting is scheduled to be held on 06/01/2021

Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh