

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell - IQAC

Ref./DBU/IQAC/17-16

Dated: 23rd March, 2017

Proceedings of 09th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 09th "Internal Quality Assurance Cell (IQAC)" meeting held on 23rd March, 2017 at 2.00 PM in the Rabab Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Following Members Were Present:

Sr. No.	Name of the Member	Designation
1	Dr. Virinder Singh – Chairperson	Vice Chancellor
Eight Senior Faculty Members and One Senior Administrative Officer		
2	S. Hardev Singh	Registrar
3	Dr. Ramandeep Kaur	Director, Faculty of Nursing
4	Dr. Jatinder Tyagi	Principal, Faculty of Ayurveda & Research
5	Dr. Diwan Singh: Director Academics	Member
6	Dr. Surjeet Kaur Patheja : Director Education	Member
7	Dr. G.S. Ghotra	Professor, Faculty of Business Management, Commerce & Economics
8	Dr. Rajni Saluja	Assistant Professor, Faculty of Business Management, Commerce & Economics
9	Mr. Rajan Manro	Assistant Professor, Faculty of Computer Science and Application
10	Dr. Harmanjot Kaur	Assistant Professor, Faculty of Hotel Management
Three External Experts on Quality Management(Industry/Local Community)		
11	Dr. Jatinder Garg External Expert-Education	Registrar, Guru Ravi Das University, Hoshiarpur
12	Mr. Kewal Krishan Garg External Expert-Local	Sr. Advocate, Amloh
13	Mr. Birinderjit Singh External Expert- Industry	Retd. Chief engineer, Punjab Pollution Control board
Coordinator IQAC		
14	Dr. H. K. Sidhu (Coordinator)	Associate Professor, School of Agriculture & Life Sciences
15	Ms. Dimple Sharma (Member Secretary)	Assistant Registrar

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No.1

1. To confirm the Minutes of the 08th IQAC meeting held on 22nd December, 2016 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Minutes were approved and confirmed.

Agenda Item Point No.2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 08th IQAC meeting held on 22nd December, 2016 in the Chanakya Conference Hall, Desh Bhagat University, Mandi Gobindgarh. [Noted and Approved]

3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
3	Review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy	Committee suggested taking review and audits on status of eco-friendly measure already taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights has to be replaced by cost effective, high efficient LEDs.	Approved
4	To continue the Industry-Institute Interaction through Membership & MoU's.	Committee recommended for continuing Institutional Membership with Confederation of Indian Industry (CII) and Punjab Chamber of Commerce and Industries (PCCI). Committee also suggested exploring the possibilities of MoUs with various organizations. After detailed discussion all members were agreed and approve the same.	Approved
5	Planning of NSS activities	The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members. All members were agreed and approved the same	Approved
	Facilitating students opting for higher education.	The career development center of Desh Bhagat University offer courses on personality development and aimed at enhancing the employability of outgoing students. All members have an opinion that these courses shall be run outside the curriculum or may be in after class hours.	Approved
7	Ensuring students development including physical and emotional health and well being.	The IQAC members discussed that there should be a complete mechanism for overall development of students including physical, mental and health. Yoga, Meditation and regular health related activities should be done in campus in regular intervals. All members were satisfied with the progress of placement cell activities.	Noted
8	Implementation of flexi time table coupled with online course registration.	The IQAC members discussed the issue in detail and agreed that the flexible time table should be implemented with immediate effect for the smooth functioning of academics in university.	Noted

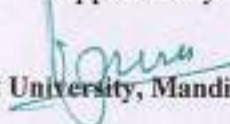
9	Establishing a benchmarking process at institutional level.	The Chairman directed to set up task forces for each of the seven criteria of NAAC accreditation with a co-ordinator and members. The task force shall have terms of reference and should meet once in 3 months with mandatory agendas to be discussed and present the reports to IQAC. Laid down benchmarks of the university can be compared with other institutes of importance and gradually improved upon.	Noted
10	Streamlining of Research	Dean research informed the house that Some proposals were sent by the faculty for external funding and there were no responses received from those agencies. Chairman advised that there should be attempts made to communicate with these funding agencies repeatedly to get a response and also a visit to their offices should be made to track the application status. All members were agreed on this issue and approve the same.	Approved
11	A International Seminar on Sri Guru Gobind Singh Ji	Chairman informed the house that Central Institute of Indian Languages Mysore issue a grant for one day international seminar on Sri Guru Gobind Singh Ji of an amount of Rs 30000/-. It is matter of pride for university that we got an opportunity to conduct seminar. So all co-ordinators are directed to work hard for success of seminar. All members were discussed in detail and approve the same.	Noted

The meeting ended with a vote of thanks to the Chair.
The next meeting will be held on 12th June, 2017.



Member Secretary

Approved By



Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell - IQAC

Ref./DBU/IQAC/17-24

Dated: 08th June, 2017

Proceedings of 10th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 10th "Internal Quality Assurance Cell (IQAC)" meeting held on 08th June, 2017 at 2.00 PM in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Following members were Present:

Sr. No.	Name of the Member	Designation
1	Dr. Virinder Singh – Chairperson	Vice Chancellor
Eight Senior Faculty Members and One Senior Administrative Officer		
2	S. Hardev Singh	Registrar
3	Dr. Ramandeep Kaur	Director, Faculty of Nursing
4	Dr. Jatinder Tyagi	Principal, Faculty of Ayurveda & Research
5	Dr. Diwan Singh: Director Academics	Member
6	Dr. Surjeet Kaur Patheja : Director Education	Member
7	Dr. G.S. Ghotra	Professor, Faculty of Business Management, Commerce & Economics
8	Dr. Rajni Saluja	Assistant Professor, Faculty of Business Management, Commerce & Economics
9	Mr. Rajan Manro	Assistant Professor, Faculty of Computer Science and Application
10	Dr. Harmanjot Kaur	Assistant Professor, Faculty of Hotel Management
Three External Experts on Quality Management(Industry/Local Community)		
11	Dr. Jatinder Garg External Expert-Education	Registrar, Guru Ravi Das University, Hoshiarpur
12	Mr. Kewal Krishan Garg External Expert-Local	Sr. Advocate, Amloh
13	Mr. Birinderjit Singh External Expert- Industry	Retd. Chief engineer, Punjab Pollution Control board
Coordinator IQAC		
14	Dr. H. K. Sidhu (Coordinator)	Associate Professor, School of Agriculture & Life Sciences
15	Ms. Dimple Sharma (Member Secretary)	Assistant Registrar

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No.1

1. To confirm the Minutes of the 09th IQAC meeting held on 23rd March, 2017 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Minutes were approved and confirmed.

Agenda Item Point No.2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 09th IQAC meeting held on 23rd March, 2017 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh. [Noted and approved]

3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
3	UGC compliances	Chairpersons have an opinion that all UGC compliances should be done in time. All members were agreed on the opinion and Assistant registrar should take care on the issue.	Noted
4	Review of activities of IQAC during 2016-2017	Chairperson had an opinion that all activities done by IQAC should be reviewed so that effective mechanism of has to be improved. All Directors should comply the all rules and regulations laid down by UGC so that IQAC work accordingly.	Noted
5	Recommendations on the activities proposed for the academic session 2017-2018	Dean Academics purposed the various activities performed in the session 2017-18 related to academics and administration all members were agreed and unanimously approved the same.	Approved
6	Review of the performance of University Departments for their academic accomplishments.	Chairperson had an opinion that the academic performance of each department of the university should be evaluated regularly. All members were agreed on the issue and suggested that regular internal and external audit of the university departments done	Noted
	Preparation for next session	All directors should be prepared all necessary things regarding academics and administration next session. All arrangements should be made for smooth functioning of next session. All members were agreed and have the same opinion and approve the same.	Noted
8	Mentor mentee concept	Chairman sought that the mentor mentee concept should be strong in the University. All directors should ensure that the implementation of the same effectively. All members were agreed on the opinion and approve the same.	Noted
9	Monitoring of ERP	All were agreed that the monitoring of the ERP should be properly. All data should be uploaded on ERP for communication so that the complete atomization system in the University to be implemented.	Noted

10	BOS of various departments	Chairperson had an opinion that all BOS are prepared and submits for further approval from academic council. The changed and modified syllabus should be implemented immediately. All members were agreed and approve the same	Approved
----	----------------------------	---	----------

The meeting ended with a vote of Thanks to the Chair.
The next meeting will be held on 18th September, 2017.

Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell - IQAC

Ref./DBU/IQAC/17- 31

Dated: 18th September, 2017

Proceedings of 11th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 11th Internal Quality Assurance Cell (IQAC) meeting held on 18th September, 2017 at 3.00 PM in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Following members were Present:

Sr. No.	Name of the Member	Designation
1	Dr. Virinder Singh Vice Chancellor	Chairperson
Eight Senior Faculty Members and One Senior Administrative Officer		
2	S. Hardev Singh	Registrar
3	Dr. Ramandeep Kaur	Director, Faculty of Nursing
4	Dr. Jatinder Tyagi	Principal, Faculty of Ayurveda & Research
5	Dr. Diwan Singh: Director Academics	Member
6	Dr. Surjeet Kaur Patheja : Director Education	Member
7	Dr. G.S. Ghotra, Professor, Faculty of Business Management, Commerce & Economics	Member
8	Dr. Rajni Saluja, Assistant Professor, Faculty of Business Management, Commerce & Economics	Member
9	Mr. Rajan Manro, Assistant Professor, Faculty of Computer Science and Application	Member
10	Dr. Harmanjot Kaur, Assistant Professor, Faculty of Hotel Management	Member
Three External Experts on Quality Management(Industry/Local Community)		
11	Dr. Jatinder Garg External Expert-Education	Registrar, Guru Ravi Das University, Hoshiarpur
12	Mr. Kewal Krishan Garg External Expert-Local	Sr. Advocate, Amloh
13	Mr. Birinderjit Singh External Expert- Industry	Retd. Chief engineer, Punjab Pollution Control board
Coordinator IQAC		
14	Dr. H. K. Sidhu , Associate Professor, School of Agriculture & Life Sciences	Coordinator
15	Ms. Dimple Sharma, Assistant Registrar	Member Secretary

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No.1

1. To confirm the Minutes of the 10th IQAC meeting held on 8th June, 2017 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Minutes were approved and confirmed.

Agenda Item Point No.2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 10th IQAC meeting held on 8th June, 2017 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.


Agenda Point	Agenda Item name	Action Taken
3	UGC compliances	Already completed
4	Review of activities of IQAC during 2016-2017	All members were satisfied with the monitoring system
5	Recommendations on the activities proposed for the academic session 2017-2018	All were in process
6	Review of the performance of University Departments for their academic accomplishments.	All are in process and try to achieve the same at the earliest of completion of the session
7	Preparation for next session	Already in process
8	Mentor mentee concept	Already implemented in the university and try to strengthen the same
9	Monitoring of ERP	COE informed the house that monitoring of the ERP done regularly
10	BOS of various departments	Almost all BOS were completed

3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
3	UGC compliances	Chairpersons have an opinion that all UGC compliances should be done in time. All members were agreed on the opinion and Assistant registrar should take care on the issue.	Noted
4	Review of activities of IQAC during 2016-2017	Chairperson had an opinion that all activities done by IQAC should be reviewed so that effective mechanism of has to be improved. All Directors should comply the all rules and regulations laid down by UGC so that IQAC work accordingly.	Noted
5	Recommendations on the activities proposed for the academic session 2017-2018	Dean Academics purposed the various activities performed in the session 2017-18 related to academics and administration all members were agreed and unanimously approved the same.	Approved
6	Review of the performance of University Departments for their academic accomplishments.	Chairperson had an opinion that the academic performance of each department of the university should be evaluated regularly. All members were agreed on the issue and suggested that regular internal and external audit of the university departments done	Noted

7	Preparation for next session	All directors should be prepared all necessary things regarding academics and administration next session. All arrangements should be made for smooth functioning of next session. All members were agreed and have the same opinion and approve the same.	Noted
8	Mentor mentee concept	Chairman sought that the mentor mentee concept should be strong in the University. All directors should ensure that the implementation of the same effectively. All members were agreed on the opinion and approve the same.	Noted
9	Monitoring of ERP	All were agreed that the monitoring of the ERP should be properly. All data should be uploaded on ERP for communication so that the complete atomization system in the University to be implemented.	Noted
10	BOS of various departments	Chairperson had an opinion that all BOS are prepared and submits for further approval from academic council. The changed and modified syllabus should be implemented immediately. All members were agreed and approve the same	Approved

The meeting ended with a vote of Thanks to the Chair.
The next meeting will be held on 18th December, 2017.


Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell - IQAC

Ref./DBU/IQAC/17- 38

Dated: 18th December, 2017

Minutes of 12th Internal Quality Assurance Cell (IQAC) meeting

Minutes of the 12th "Internal Quality Assurance Cell (IQAC)" meeting held on 18th December, 2017 at 3.00pm in the Chanakya Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Following Members Were Present

Sr. No.	Name of the Member	Designation
1	Dr. Virinder Singh Vice Chancellor	Chairperson
Eight Senior Faculty Members and One Senior Administrative Officer		
2	S. Hardev Singh	Registrar
3	Dr. Ramandeep Kaur	Director, Faculty of Nursing
4	Dr. Jatinder Tyagi	Principal, Faculty of Ayurveda & Research
5	Dr. Diwan Singh: Director Academics	Member
6	Dr. Surjeet Kaur Patheja : Director Education	Member
7	Dr. G.S. Ghotra, Professor, Faculty of Business Management, Commerce & Economics	Member
8	Dr. Rajni Saluja, Assistant Professor, Faculty of Business Management, Commerce & Economics	Member
9	Mr. Rajan Manro, Assistant Professor, Faculty of Computer Science and Application	Member
10	Dr. Harmanjot Kaur, Assistant Professor, Faculty of Hotel Management	Member
Three External Experts on Quality Management(Industry/Local Community)		
11	Dr. Jatinder Garg External Expert-Education	Registrar, Guru Ravi Das University, Hoshiarpur
12	Mr. Kewal Krishan Garg External Expert-Local	Sr. Advocate, Amloh
13	Mr. Birinderjit Singh External Expert- Industry	Retd. Chief engineer, Punjab Pollution Control board
Coordinator IQAC		
14	Dr. H. K. Sidhu , Associate Professor, School of Agriculture & Life Sciences	Coordinator
15	Ms. Dimple Sharma, Assistant Registrar	Member Secretary

At the outset, Dr. Virinder Singh, Chairman, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No.1

1. To confirm the Minutes of the 11th IQAC meeting held on 18th September 2017 in the Chanakya Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Minutes were approved and confirmed.

Agenda Item Point No.2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 11th IQAC meeting held on 18th September 2017 in the Chanakya Conference Hall, Desh Bhagat University, Mandi Gobindgarh. [Noted and approved]

3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
3	To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy	Committee suggested taking review and audits on status of eco-friendly measure already taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights has to be replaced by cost effective, high efficient LEDs.	Approved
4	To continue the Industry-Institute Interaction through Membership & MoU's.	Committee recommended for continuing Institutional Membership with Confederation of Indian Industry (CII) and Punjab Chamber of Commerce and Industries (PCCI). Committee also suggested exploring the possibilities of MoUs with various organizations. After detailed discussion all members were agreed and approve the same.	Approved
5	Planning of NSS activities	The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members. All members were agreed and approved the same	Approved
6	Facilitating students opting for higher education.	The career development center of Desh Bhagat University offer courses on personality development and aimed at enhancing the employability of outgoing students. All members have an opinion that these courses shall be run outside the curriculum or may be in after class hours.	Approved
	Ensuring students development including physical and emotional health and well being.	The IQAC members discussed that there should be a complete mechanism for overall development of students including physical, mental and health. Yoga, Meditation and regular health related activities should be done in campus in regular intervals. All members were satisfied with the progress of placement cell activities.	Noted
8	Implementation of flexi time table coupled with online course registration.	The IQAC members discussed the issue in detail and agreed that the flexible time table should be implemented with immediate effect for the smooth functioning of academics in university.	Noted

9	Establishing a benchmarking process at institutional level.	The Chairman directed to set up task forces for each of the seven criteria of NAAC accreditation with a co-ordinator and members. The task force shall have terms of reference and should meet once in 3 months with mandatory agendas to be discussed and present the reports to IQAC. Laid down benchmarks of the university can be compared with other institutes of importance and gradually improved upon.	Noted
10	Streamlining of Research	Dean research informed the house that Some proposals were sent by the faculty for external funding and there were no responses received from those agencies. Chairman advised that there should be attempts made to communicate with these funding agencies repeatedly to get a response and also a visit to their offices should be made to track the application status. All members were agreed on this issue and approve the same.	Approved
	A International Seminar on Sri Sri Guru Gobind Singh Ji	Chairman informed the house that Central Institute of Indian Languages Mysore issue a grant for one day international seminar on Sri Guru Gobind Singh Ji of an amount of Rs 30000/-. It is matter of pride for university that we got an opportunity to conduct seminar. So all co-ordinators are directed to work hard for success of seminar. All members were discussed in detail and approve the same.	Approved

The meeting ended with a vote of Thanks to the Chair.
The next meeting will be held on 22nd Feb, 2018.


Member Secretary

Approved By

Desh Bhagat University, Mandi Gobindgarh