

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

Internal Quality Assurance Cell - IQAC

Ref. No. DBU/IQAC/21- 06

Dated: 06/01/2021

Proceedings of 25th Internal Quality Assurance Cell (IQAC) meeting

Proceedings of the 25th "Internal Quality Assurance Cell (IQAC)" meeting held on 06th January, 2021 at 12.00 PM in the Conference Room, Desh Bhagat University, Mandi Gobindgarh through virtual Mode.

Following Members Were Present:

Sr. No	Name	Designation	Designation as Per IQAC
1	Dr. Shalini Gupta	Vice Chancellor	Chairperson
2	Teachers to represent all level (Three to eight)		
2.1	Dr. Rajni Saluja	Professor, University School of Business Management, Commerce and Economics	Member
2.2	Dr. Satish Verma	Professor Emeritus, University School of Social Sciences and Languages	Member
2.3	Dr. Naresh	Professor Deptt of Oral Surgery University School of Dental Sciences	Member
2.4	Dr. Hari Singh Benipal	Professor, University School of Ayurveda	
2.5	Dr. Sushil Kumar Garag	Professor, University School of Engineering & Applied Sciences	Member
2.6	Dr. Rajender Kumar Bathla	Professor, University School of Information Technology and Library Sciences	Member
2.7	Dr. H.K. Sidhu	Associate Professor, University School of Agriculture and Life Sciences	Member
3	One member from the Management		
3.1	Dr. Sandeep Singh	President	Member
4	Few Senior administrative officers		
4.1	Dr. Virinder Singh	Adviser to Hon'ble Chancellor	Member
4.2	Dr. Virender Kumar Sharma	Registrar, Desh Bhagat University	Member
4.3	Dr. Inderpreet Kaur	Dean Academic Affairs, Desh Bhagat University	Member
4.4	Dr. Harbhajan Singh Atwal	Dean Sports & Professor Department of Physical Education, Desh Bhagat University	Member
4.5	Er. Parmod Mandal	Controller of Examination	Member
4.6	Dr. Satya Deo Panday	Principal, Desh Bhagat Ayurveda College and Hospital	
4.7	Dr. Rajwant Kaur Randhawa	Professor, University School of Nursing	Member
4.8	Prof. B.D. Dhiman	Principal, University School of Pharmacy.	Member
4.9	Dr. Sanjeev Soni	Vice- Principal, Desh Bhagat Dental College and Hospital	Member
5	One nominee each from local society, Students and Alumni		
5.1	S. Darshan Singh Babbi	Nominee from the Local Society	Member

	(General Secretary), Guru Granth Sahib Charitable Society, Mandi Gobindgarh Chairman, PADB, Amloh Chairman Corporate Society, Amloh		
5.2	Mr. Ashish Kalia	Students(BA –LLB -7 th Semester)	Member
5.3	Mr. Paras Shahi	Alumni	Member
6	One nominee each from Employers /Industrialists/Stakeholders		
6.1	Dr. Damanpreet Singh Professor, Department of Computer Science & Engineering, SLIET, Longowal	External (Teacher)	Member
6.2	Dr. Sunil Kumar Singla Associate Professor, Department of EIE., Thapar University Patiala	External (Teacher)	Member
6.3	Mr. Harvinder Singh Solidus Techno Power Pvt. Ltd, SCO No 11, 2nd floor, New Leela, Bhawan, Market Patiala-1470001	Industrialist	Member
6.4	Dinesh Gupta(MD) Prabhat Heavy Forge Private Limited Plot No.1, G.T. Road, Sector 18A, Mandi Gobindgrah , Fatehgarh Sahib, Punjab 147301	Industrialists	Member
6.5	Mrs. Hardeep Kaur Sarpanch, Vill: Saunti, Tehsil, Amloh,	Stakeholders	Member
6.6	Mrs. Prem Lata	Parents	Member
7	One of the senior teachers as the Director/ Coordinator / Member Secretary of the IQAC		
7.1	Dr. Puja Gulati	Professor, University School of Pharmacy	Director IQAC

At the outset, Chairperson, IQAC welcomed the entire member attending the meeting of the IQAC. Thereafter, agenda items were taken up for discussion.

CONFIRMATION OF THE MINUTES

Agenda Item Point No. 1

1. To confirm the Minutes of the 24th IQAC meeting held on 17th December, 2020 in the Conference Hall, Desh Bhagat University, Mandi Gobindgarh.

Minutes were approved and confirmed.

Agenda Item Point No. 2

2. ACTION TAKEN ON THE MINUTES

Action taken report of the 24th IQAC meeting held on 17th December, 2021 in the Chanakya Conference Hall, Desh Bhagat University, Mandi Gobindgarh. [Noted and approved as per annexure-1]


3. ITEMS FOR DISCUSSION AND DECISION

Agenda Point	Agenda Item name	Discussion, Decision	Action Taken
1	Fee Concession to the Students during Covid as Per UGC Guidelines and Statutory Bodies Norms	Assistant Registrar (Regulatory) informed the house that during Covid-19, The University follows all UGC and Statutory body guidelines. Fee concession related to students all norms and guidelines are followed	Noted
2	Engaging the Faculty and students during covid (On Line teaching learning outcomes)	Coordinator IQAC informed the house that during COVID-19 all classes were engaged by faculty through online platform like Google Meet, Microsoft Team and ZOOM software. The concerned Director/Incharge of the School is fully responsible for the same. Monitoring of classes to be done by authority so that the classes should be engaged properly. The daily report sends by the individual Director/Concerned Incharge of the school for smooth conduction of classes.	All members were agreed and appreciate the effort made by university for the same
3	NIRF -for better ranking	Coordinator IQAC informed the house that the NIRF portal is already opened and all department of university will ready to participate in NIRF.	Assistant Registrar (Regulatory) will ensure the same as she already handling the NIRF portal

4	Preparation of audio video and E content	Co-ordinator IQAC informed the house that university develops it's on reservoir of E-content. University has its own media Lab for recording of quality lectures for E-content development. All faculty members were recorded the lectures on various topics related to various subjects.	Noted
5	Academic Calendar for the 2020-21 (for even semesters Existing University Courses and Council Courses)	Chairperson directed the Dean Academics that with the discussion of various Directors & Incharges of schools to prepare the academic calendar for upcoming semester and submit to VC office by 20/01/2021	Dean Academic (For compliance)
6	List of Holidays (Year 2021)	Chairperson sought a clarification regarding list of holidays in 2021, Registrar to be prepare the same and take all necessary approvals from the authorities and circulate among all heads of Schools and Departments.	Registrar (for Compliance)
7	Examination Notification (January 2020 -Odd Sem & New or Existing Students)	Controller of Examination informed the house that all notifications regarding examination (January 2020 -Odd Sem & New or Existing Students) already circulated among the students.	Noted
8	API/CAS assessment of Teaching and Non-Teaching Staff in the University	Assistant Registrar informed the house that API/CAS assessment of all teaching and non-teaching staff of the University already in process and all formalities regarding this already	Noted
9	Revise name of Nodal officer of the UGC committees along with revised SOP	Assistant registrar informed the house that the revised list of all Nodal officers with SOPs circulated.	Noted
10	University campus/township & hostels (Maintenance and Grievance Related)	Assistant registrar informed the house that all prepared SOPs related to Maintenance and Grievance are circulated to all Directors/Incharges and Head of the Sections	Approved
11	Face recognition machine w.e.f January 2021	Chairperson appraised the house that from January 2021 the face recognition machines are installed at various locations of the University. With this measure the impact of COVID-19 minimized among the all faculty and staff members	Noted

12	Employee Welfare Fund	Assistant registrar (Regulatory) informed the house that employee welfare fund started in the university for welfare of the employees.	Noted
13	Revised rule for Gratuity to the Employee of the University	Assistant registrar (Regulatory) informed the house that University adopted the new rules of gratuity of the employee.	Noted
14	To prepare BOS 2021-22 of all Departments	Chairperson had an opinion that the BOS of 2021-22 should be completed in time. All members agreed on the same and suggested that Dean Academics should complete the task on or before next meeting of Academic council	Dean Academics
15	Preparations for inspection of NAAC accreditation.	Chairperson raised a concern that all departments should prepare themselves for NAAC inspection. No pendency should be there. The IQAC coordinator should ensure the same.	IQAC coordinator
16	SWAYAM subjects for 2020-21 session (Jan.2021 to April. 2021) onwards	Swayam coordinator informed the house that all information regarding SWAYAM courses from Jan 2021 to April 2021 to be forwarded to the all Directors and Incharges of the departments	SWAYAM coordinator

The meeting ended with a vote of Thanks to the Chair.
The next meeting will be held on 29th March, 2021.


Director/Coordinator, IQAC
Desh Bhagat University, Mandi Gobindgarh