

DESH BHAGAT UNIVERSITY, MANDI GOBINDGARH

GUIDELINES FOR SYNOPSIS

(Applicable to Ph.D/M.Phil and P.G Courses)

1. General

The synopsis is to be considered as a detailed summary of the work with important results highlighting the original contributions in the thesis to be submitted. The synopsis should give an outline about the entire research work. It includes statement of problem, literature review, hypothesis formulation and research methods. It is expected that the candidate must complete all the basic formalities such as course work, comprehensive examinations and the suggestions and directions given by members of Department Research Board of the University.

2. Number of Copies to be submitted

Five hard copies and one soft copy (pdf file) in properly labeled CD need to be submitted to Dean, Research and Development of the University.

3. Size of Synopsis

The size of synopsis should be 6 to 8 pages of 1 1/2 spacing on A4 size good quality white paper preferably not lower than 80 gsm

4. Layout of Synopsis

- (a) Cover Page & Title Page including Statement of Subject, Candidate's Name, Registration No. and Name of the Guide along with Address & Mobile No.
- (b) Declaration
- (c) Table of Contents
- (d) Body of Synopsis

- a. Introduction
- b. Statement of the Problem/Research Problem
- c. Literature Review
- d. Gaps in research
- e. Needs of the study
- f. Objectives
- g. Scope
- h. Delimitation of study
- i. Research questions
- j. Research Hypothesis
- k. Research Design
 1. Research methodology
 2. Area of study
 3. Sample
 4. Techniques
 5. Tools
 6. Measurement and scaling
 7. Data processing
 8. Analysis and estimation
 9. Testing hypothesis
 10. Expected outcomes

11. Relevance of Expected Results
12. Time lines
13. Tentative Chapter plan
14. References/bibliography

5. Technical Programme of Work

6. Typing Instructions

(a) Margins

Top = 1.5" Right = 1" Header = 1.5"

Bottom = 1" Left = 1.5" Footer = 1"

Spacing between lines 1.5

- (b) The general text of the synopsis must be typed in Font Style "Times New Roman" and font size should be 12.
- (c) The page numbering for all items 1 to 3 should be done using lower case Roman numerals and the pages thereafter should be numbered using Arabic numerals and typed at the bottom centre.
- (d) Tables and figures should conform to the margin specifications. Large size figures should be photographically or otherwise reduced to the appropriate size before insertion.
- (e) Table of Contents: The table of contents should list all material following it (divisions and subdivisions of body of the synopsis).

7. Binding Specifications:

All Five copies of synopsis must be sewn and bound using flexible cover of thick white art paper. The cover should be printed in black letters and the text for printing should be identical to what has been prescribed for the title page.

8. Presentation of Synopsis

The candidates are required to present their synopsis in the meeting of Departmental Research Board through a power point presentation and after the presentation a CD containing a copy of synopsis in pdf format and power point presentation is to be submitted in the research cell. The schedule for presentation will be intimated to the scholar by research cell.